

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

DR. STEVEN KOLDEN, SUPERINTENDENT

FINANCIAL AFFAIRS COMMITTEE MEETING

MONDAY, MARCH 17, 2014
7:00 PM
COLBY DISTRICT EDUCATION CENTER

OPEN MEETING

AGENDA

- 1) Review Invoices & Receipts

Committee Members Include: Donna Krueger, Chair
Todd Schmidt
Seth Pinter

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

STEVEN KOLDEN, SUPERINTENDENT

REGULAR SCHOOL BOARD MEETING

Monday, March 17, 2014 – 7:30 PM

Colby District Education Center

MEETING NORMS

- *The Board President will actively monitor our interactions.*
- *We will actively listen and not interrupt others.*

AGENDA:

1. CALL TO ORDER / ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. NOTICE OF POSTING
4. PUBLIC PARTICIPATION
5. BOARD COMMENDATIONS
 - 5.01 Colby Fire Department
 - 5.02 Cody Meyer, High School State Wrestling
 - 5.03 Sage Soppa, High School State Wrestling
6. INFORMATION ITEMS:
 - 6.01 Correspondence
 - 6.01-1 Thank You from Russell Doberstein Family
 - 6.02 Student Board Representative Report
 - 6.03 Superintendent's Report – Steve Kolden [Board Reimbursement Forms Monthly; Donars Choose Grant; Facilities Update; Senate Bill 619; Senate Bill 589]
7. CONSENT AGENDA
 - 7.01 Minutes from the February 17, 2014 Regular Board Meeting
 - 7.02 Requests for Out-of-State Travel (If Any)
 - 7.03 Approve Board Member Attendance at Mtgs. Other Than Regular, Special or Committee Mtgs.
 - 7.03-1 Legislative Meeting – Medford, WI, Monday, March 31
 - 7.03-2 WASB Spring Academy – Wisconsin Dells, WI, Saturday, May 3
 - 7.03-3 Clark County Schools Forum – Greenwood, WI, Monday, May 5
 - 7.04 Approve Board Member Expenses for Travel Outside the District
 - 7.04-1 Legislative Meeting – Medford, WI, Monday, March 31
 - 7.04-2 WASB Spring Academy – Wisconsin Dells, WI, Saturday, May 3
 - 7.04-3 Clark County Schools Forum – Greenwood, WI, Monday, May 5
 - 7.05 Staff Resignations/Retirements/Leave Requests
 - 7.05-1 Nate Saeger, Colby Middle School 7th Grade Teacher
 - 7.05-2 Barb Soback, Colby Elementary Food Service
 - 7.05-3 Samantha Penry, Director of Special Education/School Psychologist
 - 7.06 Personnel – Transfers / New Hires
 - 7.06-1 Lisa Kirker, Assistant Special Olympics Bowling Coach
8. REGULAR BUSINESS – CONSIDERATION OF:
 - 8.01 Agenda Items Moved From Consent Agenda
 - 8.02 Recommendation of Finance Committee
9. DISCUSSION INFORMATION
 - 9.01 Consideration of Reports of Board Members' Attendance at Seminars and Workshops
 - 9.02 2013-14 Budget Update
 - 9.03 2014-15 Budget Planning

10. ACTION INFORMATION

- 10.01 Second Reading Policy #352 – Field Trips; Exhibit #352 – Transportation Request; Policy #361 – Policy for Selection of Media Center Materials; Policy #363.1 – Electronic Communication System Policy; Rule #363.1 – Acceptable Use Policy; Exhibit(1) #363.1 – Employee/Guest Account Agreement; Exhibit(2) #363.1 – Student Account Agreement; Exhibit(5) #363.1 – Distance Learning Lab Agreement; Policy #363.2 – Technology Concerns for Students With Special Needs; Policy #364 – Pupil Services; Rule #370 – Guidelines for Co-Curricular Competition and Leadership Conference Attendance; Policy #374 – Student Fundraising Activities; Policy #375 – Student Contests and Tournaments; Policy #423 – Open Enrollment Policy; Policy #860 – School Visitor Guidelines
- 10.02 Set 2014-15 Lunch Prices
- 10.03 Set 2014-15 Milk Prices
- 10.04 Approve 2014-15 Staffing Plan for Little Stars
- 10.05 Approve 2014-15 Position Reductions
 - 10.05-1 Kay Sheets, Little Stars Teacher Assistant - 40 hours to 28 hours/week
 - 10.05-2 Jane Fricke-Thieme, Little Stars Teacher Assistant – 40 hours to 28 hours/week
 - 10.05-3 Buffy Thums, Kindergarten Teacher – Non-renewal Expiration of 1 Year Contract
- 10.06 Approve 2014-15 Position Eliminations
 - 10.06-1 Theresa Ibarra, Little Stars Teacher Assistant – 20 hours/week
 - 10.06-2 Lilia Hernandez, Little Stars Teacher Assistant – 20 hours/week
- 10.07 Approve 66:0301 Agreement with Spencer for Shared LMC Services
- 10.08 Approve 66:0301 Manufacturing Academy Agreement with Abbotsford, Athens, Loyal, Spencer and Stratford
- 10.09 Approve the 66:0301 Health Academy, Marketing Academy
- 10.10 Approve the 66:0301 Agreement with Abbotsford/Spencer for Falcon Alternative School for 2014-15
- 10.11 Review/Adopt Strategic Directions for 2014-16
- 10.12 Review and Approve Phone Bid
- 10.13 Approve Upgrade to High School Computer Lab
- 10.14 Revisions to 2013-14 School Calendar to Accommodate Weather Cancellations
- 10.15 Revisions to Handbook, Part I, Section 12.03 & 12.04
- 10.16 Potential Revision to Closed Sessions Minutes from December 16, 2013

11. CONVENE TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) FOR THE PURPOSES OF:

- c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- d) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Board will consider:

- 11.01 Agenda Items Moved From Consent Agenda
- 11.02 Board/Superintendent Evaluation
- 11.03 Reconvene in Open Session

12. THE BOARD WILL RECONVENE IN OPEN SESSION IMMEDIATELY UPON COMPLETING THE CLOSED SESSION TO TAKE ACTION, IF NECESSARY, ON SELECTED MATTERS DISCUSSED IN CLOSED SESSION.

13. IDENTIFY ITEMS FOR NEXT AGENDA

- 13.01 Schedule Meetings:
 - 13.01-1 Financial Affairs Committee Meeting – April 21, 2014 @ 7:00 PM
 - 13.01-2 Regular Board of Education Meeting – April 21, 2014 @ 7:30 PM
 - 13.01-3 Policy and Curriculum Committee Meeting – ?
 - 13.01-4 Facilities and Transportation Committee Meeting - ?
 - 13.01-5 Personnel Committee Meeting – ?

14. ADJOURNMENT

Your thoughtfulness
meant a great deal
to my family.
Lori Neumann

Colby School District and
Board of Education.

Thank you sincerely
for sharing our sorrow.

Your kindness is
deeply appreciated and
will always
be remembered.

We thank you for the
beautiful plants.
Russell Doberstein's
family

REGULAR MEETING MINUTES
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY
MONDAY, FEBRUARY 17, 2014
COLBY DISTRICT/EDUCATION CENTER

The Regular School Board Meeting on February 17, 2014 was called to order at 7:30 PM at the Colby District Education Center by Board President, William Tesmer. Members present were, William Tesmer, Todd Schmidt, Lavinia Bonacker, Cheryl Ploeckelman, Seth Pinter, Donna Krueger, Eric Elmhorst and Student Board Representative Makayla Bach. Also present were Superintendent Steven Kolden and Kristen Seifert.

The meeting notice was posted according to the requirements of the open meeting law.

Mr. Bryce Luchterhand spoke regarding agenda number 9.06 Open Meeting Law Complaint. Mr. Rick Weber also requested to speak regarding agenda item 9.06 but told the Board he would wait until the agenda item to speak.

Makala Bach, Student Board Representative, reported that NHS is starting the spring flower fundraiser; Student Council has winter carnival next week; FFA is hosting FFA week; Skills is busy practicing for state competition in April; Forensics just hosted sub-district and all of the Colby students advanced.

Mr. Kolden updated the Board about CWETN enrollment; Google migration; Colby High School FFA received a Sygenta grant; a phone system upgrade will be on the March agenda and will be substantially less than previous quotes; NTC academics; the most recent School Messenger data from the last alert – great way for the district to keep numbers updated; a TP article which Mr. Kolden and Mr. Welsh from Abbotsford will answer questions; an upcoming NTC Leadercast; Policy #672-Purchasing Authority to think about giving the superintendent permission to contact finance chair to approve a critical purchase that can't wait a month to the next BOE meeting.

Motion by Mrs. Krueger, seconded by Mrs. Bonacker to approve the Consent Agenda as presented with minutes as amended:

Minutes from the January 20, 2014 Regular Board Meeting.

4th Grade to Minnesota Zoo, Apple Valley, MN – May 28-29, 2014.

MS History Bee Regional Competition, St. Paul, MN – March 19, 2014.

Board member, Cheryl and Todd, attendance and payment of expenses at the Clark County Schools Forum.

Board member, Lavinia Bonacker, attendance and payment of expenses at the Ruder Ware Special Local Government Seminar.

Resignation of Stephanie Szywobicz, Special Olympics Bowling Coach.

Retirement of Kristin Wickersham, Early Childhood Teacher.

Hire of Randy Rondorf, Special Olympics Track & Field Coach.

Voice vote - motion carried.

Motion by Mrs. Krueger, seconded by Mr. Pinter to approve the receipts and invoices as presented. Voice vote – motion carried.

Mr. Kolden reported on his attendance at the Wisconsin School Public Relations Association (WSPRA) conference and the importance of schools reporting positive items to the media; Mr. Schmidt reported on his attendance at the Clark County Workforce Council and presented a written report; Mr. Kolden and Mrs. Ploeckelman reported on their attendance at the Americans for Prosperity meeting.

The Board reviewed the 2013-14 Budget update.

Mr. Kolden reviewed 2014-15 initial budget projections.

The Board reviewed the draft handout that the Strategic Planning Stakeholder Group will receive at the next meeting.

Mr. Kolden reviewed the current school calendar and the current number of school weather day cancellations. He would request the Board wait until the next meeting to make any decisions on the scheduling of any make-up days.

Rick Weber addressed the Board regarding the Open Meeting Complaint agenda item. Mr. Kolden gave a brief update of the status of the complaint.

Motion by Mr. Elmhorst, seconded by Mrs. Ploeckelman to approve membership in the Wisconsin Rural School Alliance with membership through 2015 at a cost of \$500. Voice vote – motion carried.

Motion by Mrs. Krueger, seconded by Mr. Schmidt to approve the annual service contract with Complete Controls at a cost of \$6,570. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mrs. Krueger to approve the first readings of revisions to policies #352, 361, 363.1, 363.2, 364, 374, 375, 423, 860; exhibits #352, 363.1(1), 363.1(2), 363.1(5); and rules #363.1 and 370. Voice vote – motion carried.

Motion by Mrs. Krueger, seconded by Mr. Elmhorst to approve the deletion of exhibits #363.1(3) and 363.1(4). Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mrs. Bonacker, to convene in closed session per Wisconsin Statutes 19.85 c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. d) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

11.02 Technology Coordinator Contract;

11.03 2014-15 Little Stars Staffing;

Roll call vote – Motion carried 6-1; Yes – Mr. Pinter, Mrs. Ploeckelman, Mr. Schmidt, Mrs. Bonacker, Mr. Tesmer, Mr. Elmhorst; No-Mrs. Krueger, Abstain-None.

Motion by Mr. Schmidt, seconded by Mr. Elmhorst, to move from closed session and to reconvene in open session as previously announced. Voice vote - motion carried.

Motion by Mrs. Krueger, seconded by Mr. Schmidt to approve the Technology Coordinator salary and severance conditions as presented. Voice vote – motion carried.

Scheduled Board of Education Meetings:

Strategic Planning Meeting – February 19, 2014 – 6 PM MS Library

Financial Affairs Committee Meeting – March 17, 2014 – 7:00 PM CDEC

Regular Board of Education Meeting – March 17, 2014 – 7:30 PM CDEC

Personnel Committee Meeting – March 12, 2014 – 7 PM CDEC

Motion by Mrs. Krueger, seconded by Mr. Elmhorst, to adjourn the meeting. Voice vote - motion carried. Meeting adjourned.

Respectfully Submitted:

Todd Schmidt, Clerk

Kristen Seifert, Reporting Secretary



WISCONSIN
ASSOCIATION OF
SCHOOL BOARDS





**2014
SPRING ACADEMY**

*A FOUNDATION IN SCHOOL BOARD GOVERNANCE FOR
NEW AND EXPERIENCED SCHOOL BOARD MEMBERS*



MAY 3, 2014
CHULA VISTA RESORT, WISCONSIN DELLS, WI

The WASB Spring Academy provides a foundation in the roles and responsibilities of being an effective school board member for new and experienced board members. The day will include a track for new board members and tracks for experienced board members focused on leadership and one of the most pressing issues facing districts today—whether or not to go to referendum.

**VIEW EVENT IN
FULL DETAIL**

Event
Schedule

**LOCATION &
REGISTRATION
INFORMATION**

More Info.

Members are encouraged to select a track, but may attend sessions in multiple tracks.

Schedule-At-A-Glance: Saturday, May 3, 2014

8:00 am **REGISTRATION**

8:30 am **WELCOME (ALL TRACKS)**
John Ashley, WASB Executive Director

Choose one track to attend or select individual sessions within track.

Track 1 — Introduction to Board Service

8:45 am **SESSION 1 – SCHOOL BOARD POLICY DEVELOPMENT**
Dan Mallin, WASB Legal and Policy Services Counsel

9:45 am **BREAK**

10:00 am **SESSION 2 – FUNDAMENTALS OF WISCONSIN SCHOOL FINANCE**
David Carlson, WASB Consultant

11:00 am **BREAK**

11:15 am **SESSION 3 – BOARD MEMBER RESOURCES AT THE DPI**
Sheila Briggs, Department of Public Instruction Assistant State Superintendent

12:15 pm **LUNCH**

1:15 pm **SESSION 4 – LEGAL AUTHORITY AND DUTIES OF WISCONSIN SCHOOL BOARDS**
Ben Richter, WASB Staff Counsel

Track 2 — Referendum Pathway

8:45 am **SESSION 1 – ARE YOU READY FOR A REFERENDUM? PART 1: FACILITIES AND FINANCIAL ASSESSMENTS**
Roger Price, David Carlson and Mary DeYoung, WASB Consultants

9:45 am **BREAK**

10:00 am **SESSION 2 – ARE YOU READY FOR A REFERENDUM? PART 2: FACILITIES AND FINANCIAL PLANS**
Roger Price, WASB Consultant

11:00 am **BREAK**

- 11:15 am **SESSION 3 – REFERENDUMS: LEGAL AND POLICY CONSIDERATIONS**
Ben Richter, WASB Staff Counsel
- 12:15 pm **LUNCH**
- 1:15 pm **SESSION 4 – YOUR REFERENDUM PASSED, NOW WHAT?**
Panel Facilitator: Roger Price, WASB Consultant

Track 3 — Leadership

- 8:45 am **SESSION 1 – HOW DO YOU GET THINGS DONE?**
Louis Birchbauer and Dennis Richards, WASB Consultants
- 9:45 am **BREAK**
- 10:00 am **SESSION 2 (TWO-HOUR SESSION) –
LEADERSHIP THROUGH SCHOOL BOARD GOVERNANCE**
Al Brown, WASB Consultant
- 11:00 am **BREAK**
- 11:15 am **SESSION 2 (CONTINUES)**
- 12:15 pm **LUNCH**
- 1:15 pm **SESSION 3 – BRAIN THEORY AND ITS IMPACT ON CURRICULUM DESIGN:
ISSUES FOR SCHOOL BOARD MEMBERS**
George Zimmer, WASB Consultant
-
- 2:30 pm **BREAK (ALL TRACKS)**
- 2:45 pm **LEGISLATIVE UPDATE (ALL TRACKS)**
Dan Rossmiller, WASB Director of Government Relations
- 3:30 pm **ADJOURN**

Registration Information

Registration Fees:
\$125 per member

Registration Deadline Friday, April 25, 2014.

Refunds will be given for cancellations received by that time. To cancel, call toll-free 877-705-4422.

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[Service Associates](#)

[WASB Insurance Plan](#)

[WSAA](#)

March 5, 2014

Jim Hagen
703 N. 2nd Street
PO Box 110
Colby, Wi 54421

Dear Mr. Hagen, Dr. Kolden, and Colby School District Board of Education:

As you may recall I, Nathan Saeger, requested and was granted a one-year leave of absence from my 7th grade teacher position for the 2013-2014 school year in order to provide care for my son. I am writing to inform all interested parties that I no longer wish to continue my employment with the Colby School District for the 2014-2015 school year.

Our son's health remains the primary concern of my family. He has a heart condition that requires care outside of a daycare facility. I plan to continue providing this care in our home indefinitely.

I am extremely grateful to the Colby School District for granting me the one-year leave of absence in order to address my family's needs. The action demonstrated a deep care and commitment to me as an employee. I will forever cherish my years teaching and coaching for Colby. Go Hornets!

Sincerely



Nathan Saeger
1033 Chapel Street
Marshfield, WI 54449

Colby School District

I Barbara Soback quit
my 3 hr job at the colby
elementary.

Thank you
Barbara Soback

2-22-14

March 11, 2014

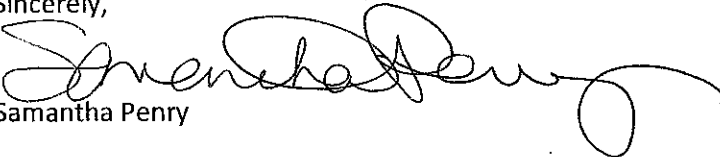
Dear Colby Board of Education,

I would like to take this opportunity to thank each one of you for allowing me to have this year to spend with Eli and Griffin as Jason and I have been working through Eli's growing health needs. Jason and I will always consider you a generous and fair board for helping us during a difficult time. It was a rough 2013 and while we are hoping that things will become more stable with Eli soon, there are no guarantees. Eli will continue the ketogenic diet for the remainder of his life (Dr. Koehn told us at the last appointment). With Eli's condition he will be susceptible to many types of seizures and will continue to have many doctor appointments with many different specialists (again, shared by Dr. Koehn). We know that Dr. Koehn is making predictions based on other kids similar to Eli, and we are still hopeful and faithful that Eli will break the mold. Again, we have no guarantees.

At the beginning of our journey with Eli I was very optimistic that I would one day return to full time employment. Now I am seeing that even if Eli were in school full time I will not be able to work full time and keep up with his appointments and diet needs in addition to the needs of the family. I regret that I will not even be able to return to a 60% position for next year. The decision to resign from my position has not come easily for me, but I believe it is the best decision for my family and ultimately the district.

Again, from my entire family, thank you for every opportunity you have given me. I have learned, grown, laughed, had fun, and I guess worked in the Colby School District for eight years. I hope that I can be of service to the district in the future as the passion for special education will never leave me.

Sincerely,


Samantha Penry

"When we do the best we can, we never know what miracle is wrought in our life, or in the life of another"-Helen Keller

"I thank God for my handicaps, for through them I have found myself, my work and my God"

-Helen Keller

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

Request To: **Hire** **Transfer** **Expand Employment**
(Please check appropriate assignment)

Purpose: To request approval for persons who have been transferred to a new position, have current assignment expanded, or tendered employment. In order to insure compliance with federal and state laws, clearance must be obtained from the human resources director prior to the person reporting to work.

Employee's Name: Last, First Kirkner, Lisa Position and Building Location Asst. Special Olympics Bowling Coach

FTE: 1.0 Continuing Position? Yes No

(If no, Start and End Dates) _____ through _____

Administration Teacher Long Term Sub Instructional Aide Clerical Maintenance Food Service Coach
 Other: _____

Work schedule for hourly staff (to include scheduled lunch break) _____ a.m. to _____ p.m.

Desired start date: _____ Is this a support staff position? Yes No If yes, please attach work calendar.

Does this position require a substitute? Yes No Work Permit Attached (If Needed) Yes No

Indicate all account number(s) and percent of time for each account number to charge wages to (including grant accounts)

Hire Requested by:

Dr. Kolden
 Immediate or Program Supervisor's Signature

3-10-14
 Date

Steven Kolden
 Superintendent's Signature

3-10-14
 Date

Reason for position vacancy:

Resignation

Person vacating position:

Steph Szynobiec

Date position was vacated:

Winter 2014

Recruitment area:

Internal

Number of candidate files:

1

Person(s) doing screening:

2

Number of candidates after screening:

1

Person(s) doing interviewing:

Julie Wolf
Jim Hagen

Number of candidates interviewed:

1

Candidate Biography / Resume & Application Attached

Candidate needs the following:

Web Page Access Email Phone Extension

OFFICE USE ONLY

SALARY: _____

CODE: _____

- PAYROLL
- BOOKKEEPER
- ACCT. PAYABLE

FINANCIAL REPORT
BOARD OF EDUCATION MEETING
March 17, 2014

TOTAL REVENUE -
February \$ 1,476,115.94

NICOLET NATIONAL BANK -
BANK WIRES - FEDERAL w/SS 1658-1669 \$ 146,610.69

FORWARD FINANCIAL
MANUAL CHECK 146 \$ 38,025.43
REGULAR CHECKS 30521-30554 \$ 15,374.09
DIRECT DEPOSITS 9053124-9053292 \$ 122,180.51
9053293-9053459 \$ 119,851.84

ADVANTAGE BANK-
REGULAR CHECKS 66328-66336 \$ 4,614.61
66337-66367 \$ 61,351.48
66368-66371 \$ 240.00
66372-66385 \$ 4,613.01
66386-66412 \$ 4,608.76
66413-66421 \$ 1,449.14
66422-66424 \$ 4,485.13
66425-66529 \$ 335,740.02

TOTAL CHECKS TO BE APPROVED \$ 859,144.71

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
FEB CASH	FEBRUARY 2014 CASH REPORT	2013-2014	02/28/2014	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
BNK2	1		J. MORRISON INSURANCE		50 L 000 000 811631 000	953309	02/04/14	0.00	148.61
			PREMIUM PAYMENT						
BNK2	2		STEVE KOLDEN	REIMBURSE DISTRICT	10 E 800 342 232100 000	75.00	02/11/14	0.00	75.00
BNK2	3		TOWN OF HULL	FEB TAX SETTLEMENT	10 R 800 211 500000 000	953312	02/11/14	0.00	179,541.85
BNK2	4		INDIANHEAD	DECEMBER MEALS	50 R 800 259 257220 000	953313	02/11/14	0.00	1,484.15
BNK2	5		INDIANHEAD	DECEMBER MEALS	50 R 800 259 257225 000	953313	02/11/14	0.00	350.50
BNK2	6		INDIANHEAD	REIMBURSEMENT FOR S	10 R 800 990 500000 000	953314	02/11/14	0.00	1,184.48
BNK2	7		INDIANHEAD	SUB REIMBURSEMENT	10 R 800 990 500000 000	953315	02/11/13	0.00	1,259.57
BNK2	8		M. KUTZKE	MARCH HEALTH INSURA	10 E 800 241 291000 000	953316	02/11/14	0.00	223.02
BNK2	9		LOYAL SCHOOL DISTRICT	MFG CLASS	10 R 800 341 136000 000	953317	02/11/14	0.00	1,479.85
BNK2	10		CITY OF COLBY	MOBILE HOME FEES	10 R 800 213 500000 000	953318	02/11/14	0.00	207.97
BNK2	11		COLBY HORNETS BOOSTER	FACILITY FEES	10 R 800 293 500000 000	953319	02/11/14	0.00	221.25
			CLUB						
BNK2	12		DERRICO'S BLACK BELT	FACILITY FEES	10 R 800 293 500000 000	953320	02/11/14	0.00	310.00
			SCHOOL						
BNK5	13		STUDENT	STEM WORKSHOP	10 R 800 292 500000 000	953321	02/11/14	0.00	15.00
BNK5	14		STUDENTS	MS GBB	10 R 800 292 162000 000	953322	02/07/14	0.00	150.00
BNK2	15		WI DPI	SPECIAL ED AND SCHO	27 R 800 611 150000 000	953323	02/18/14	0.00	48,548.00
BNK2	16		WI DPI	SAGE AID	10 R 800 650 500000 332	953324	02/18/14	0.00	105,417.21
BNK2	17		WI DPI	DEC FOOD SERVICE AI	50 R 800 717 257225 000	953325	02/03/14	0.00	4,556.75
BNK2	18		WI DPI	COMMODITY CHARGE -	50 E 800 387 257220 000	953325	02/03/14	915.47	0.00
BNK2	19		WI DPI	DEC FOOD SERVICE AI	50 R 800 717 257220 000	953325	02/03/14	0.00	18,534.33
BNK2	20		WI DPI	TITLE 1 2ND QUARTER	10 R 800 751 500000 141	953326	02/10/14	0.00	106,327.12
BNK3	21		TOWN OF MAYVILLE	FEB TAX SETTLEMENT	39 R 800 211 500000 000	953327	02/18/14	0.00	84,604.56
BNK3	22		TOWN OF BRIGHTON	FEB TAX SETTLEMENT	39 R 800 211 500000 000	953328	02/18/14	0.00	55,552.95
BNK3	23		VILLAGE OF DORCHESTER	FEB TAX SETTLEMENT	39 R 800 211 500000 000	953329	02/18/14	0.00	92,690.68
BNK3	24		VILLAGE OF DORCHESTER	FEB TAX SETTLEMENT	39 R 800 211 500000 000	953330	02/18/14	0.00	5,015.61
BNK3	25		TOWNSHIP OF UNITY	FEB TAX SETTLEMENT	39 R 800 211 500000 000	953331	02/18/14	0.00	87,042.10
BNK2	26		SPENCER SCHOOL DISTRICT	SHARED SERVICES LMC	10 R 800 349 222000 000	953332	02/18/14	0.00	7,810.10
BNK2	27		CON AGRA	REBATE	50 R 800 259 257220 000	953333	02/18/14	0.00	180.00
BNK2	28		IPS	REBATE	50 R 800 259 257220 000	953334	02/18/14	0.00	10.52
BNK2	29		IDEA FOUNDATION	REIMBURSEMENT OF BU	21 R 800 291 500000 815	953335	02/20/14	0.00	204.75
BNK2	30		CONCOURSE HOTEL	OVERPAYMENT OF HOTE	10 E 800 342 221300 916	953336	02/20/14	0.00	6.00
BNK2	31		COMMUNITY MEMBER	COMMUNITY EDUCATION	80 R 800 271 232200 000	953337	02/20/14	0.00	50.00
BNK2	32		COMMUNITY MEMBERS	COMMUNITY EDUCATION	80 R 800 271 232200 000	953338	02/20/14	0.00	3,932.00
BNK2	33		CESA 10	REIMBURSEMENT FOR C	10 E 800 342 231100 000	953339	02/20/14	0.00	429.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
FEB CASH	FEBRUARY 2014 CASH REPORT	2013-2014	02/28/2014	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADD'T'L DESCRIPTION	ACCOUNT	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED									
BNK2	34		CESA 10	TITLE IIA CLAIM	10 R 800 517 500000 365	953339	02/20/14	0.00	26,551.24
BNK3	35		VILLAGE OF UNITY	FEB TAX SETTLEMENT	39 R 800 211 500000 000	953340	02/20/14	0.00	12,750.79
BN72	36		JUNEAU & ASSOCIATES LLC	UNNAMED SCHOLARSHIP	72 R 800 291 500000 000	953341	12/31/13	0.00	5,000.00
BN72	37		JUNEAU AND ASSOCIATES LLC	UNNAMED SCHOLARSHIP	72 R 800 291 500000 000	953342	12/31/13	0.00	5,000.00
BN72	38		JUNEAU & ASSOCIATES LLC	UNNAMED SCHOLARSHIP	72 R 800 291 500000 000	953343	12/31/13	0.00	5,000.00
BNK5	39		STUDENTS	PARKING FEE	10 R 800 292 253200 000	953344	02/12/14	0.00	25.00
BNK5	40		STUDENT	LIFETIME SPORTS FEE	10 R 800 292 143000 000	953344	02/12/14	0.00	30.00
BNK3	41		TOWN OF COLBY	FEB TAX SETTLEMENT	39 R 800 211 500000 000	953345	02/20/14	0.00	141,585.21
BNK3	42		TOWN OF HOLTON	FEB TAX SETTLEMENT	39 R 800 211 500000 000	953346	02/20/14	0.00	35,758.10
BNK2	43		TOWN OF HOLTON	FEB TAX SETTLEMENT	10 R 800 211 500000 000	953346	02/20/14	0.00	75,623.12
BNK2	44		TOWN OF UNITY	FEB TAX SETTLEMENT	10 R 800 211 500000 000	953347	02/20/14	0.00	25,249.72
BNK2	45		TOWN OF GREEN GROVE	FEB TAX SETTLEMENT	10 R 800 211 500000 000	953348	02/20/14	0.00	50,268.37
BNK2	46		CITY OF ABBOTSFORD	FEB TAX SETTLEMENT	10 R 800 211 500000 000	953349	02/20/14	0.00	11,622.68
BNK2	47		THOR MENNONITE CHURCH	FELLOWSHIP MEETING	10 R 800 293 500000 000	953350	02/20/14	0.00	1,131.00
BNK5	48		COLBY ACTIVITY ACCOUNT	ICE CREAM SUNDAY/RO	50 R 800 259 257220 000	953347	02/17/14	0.00	134.47
BNK5	49		STUDENT	PARKING TAG	10 R 800 292 253200 000	953352	02/14/14	0.00	25.00
BNK5	50		STUDENT	PARKING TAG	10 R 800 292 253200 000	953353	02/19/14	0.00	25.00
BNK5	51		STUDENT	LT SPORTS FEE	10 R 800 292 143000 000	953354	02/19/14	0.00	18.10
BNK5	52		STUDENT	FLASH DRIVE REPLACE	10 R 800 297 500000 000	953354	02/19/14	0.00	6.90
BNK2	53		TOWN OF FRANKFORT	FEB TAX SETTLEMENT	10 R 800 211 500000 000	953355	02/26/13	0.00	51,708.37
BNK2	54		CITY OF COLBY	FEB TAX SETTLEMENT	10 R 800 211 500000 000	953356	02/26/14	0.00	196,642.82
BNK2	55		WESTERN WISCONSIN CARES	RENT - NEILLSVILLE	10 R 900 293 500000 000	953357	02/26/14	0.00	3,581.00
BNK2	56		C. HUEBNER	HEALTH INS - MARCH	10 E 800 241 291000 000	953358	02/26/14	0.00	42.37
BNK2	57		GATE RECEIPTS	REG BB PLAYOFF	10 R 800 271 162000 000	953359	02/27/14	0.00	989.00
BNK2	58		GEMINI CARES	RENT - NEILLSVILLE	10 R 900 293 500000 000	953360	02/02/14	0.00	350.00
BNK2	59		WISCONSIN MEDICAL SOCIETY	SCHOOL GARDEN GRANT	21 R 100 291 500000 930	953361	02/26/14	0.00	987.00
BN72	60		NICOLET NATIONAL BANK	INTEREST - FEBRUARY	72 R 800 280 420000 000	953362	02/28/14	0.00	3.00
BNK3	61		NICOLET NATIONAL BANK	INTEREST - FEBRUARY	39 R 800 280 281000 000	953363	02/28/14	0.00	8.84
BNK5	62		NICOLET NATIONAL BANK	INTEREST - FEBRUARY	10 R 800 280 500000 000	953364	02/28/14	0.00	5.12
BNK5	63		STUDENTS	LUNCH MONEY - FEBRU	50 R 800 251 257220 000	953365	02/28/14	0.00	17,868.25
BNK5	64		STUDENTS	MILK MONEY	50 R 800 251 257250 000	953366	02/11/14	0.00	553.00
BNK0	65		Advantage Community Bank	INTEREST - BANK STA	10 R 800 280 500000 000	953367	02/28/14	0.00	9.54
65 LINE ENTRIES FOR BATCH NUMBER FEB CASH						TOTALS FOR BATCH		915.47	1,476,115.94
						BATCH TOTAL DIFFERENCE		0.00	-1,475,200.47

<u>DESCRIPTION</u>		<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
65 LINE ENTRIES FOR 1 BATCH	GRAND TOTALS	915.47	1,476,115.94
	GRAND TOTAL DIFFERENCE	0.00	-1,475,200.47

***** End of report *****

CHECKS PROCESSED - NICOLET NATIONAL BANK / FORWARD FINANCIAL BANK

1658	Employee Benefits Corp - Flex	1,858.16	02/07/14 Payroll
1659	Nicolet National Bank (FED/FICA Withheld)	44,942.53	02/07/14 Payroll
1660	WEA Trust Advantage	1,752.26	02/07/14 Payroll
1661	WI Dept. of Revenue (State Tax Withheld)	8,955.59	02/07/14 Payroll
1662	Employee Benefits Corp - Flex	1,858.16	02/21/14 Payroll
1663	Nicolet National Bank (FED/FICA Withheld)	44,477.64	02/21/14 Payroll
1664	WEA Trust Advantage	1,752.26	02/21/14 Payroll
1665	WI Dept. of Revenue (State Tax Withheld)	8,799.49	02/21/14 Payroll
1666	Employee Benefits Corp	565.75	Admin. Fees
1667-1669	Employee Benefits Corp - HRA	31,648.85	HRA Deductibles
146	Wisconsin Retirement System	38,025.43	Jan. Contributions
30521-30534	PAYROLL REGULAR CHECKS	951.29	02/07/14 Payroll
30535-30546	PAYROLL REGULAR CHECKS	2,917.43	02/21/14 Payroll
30547	Great West	3,443.25	Feb. Premiums
30548	Illinois State Disbursement Unit	279.15	Personal Deduction
30549	AFLAC	667.08	Mar. Premiums
30550	Colby Public School Pension Plan	3,518.47	Feb. Premiums
30551	Great West	3,238.27	Feb. Premiums
30552	Idea Foundation of Colby, Inc	80.00	Feb. Premiums
30553	Illinois State Disbursement Unit	279.15	Personal Deduction
30554	VOID	-	
9053124-9053292	PAYROLL DIRECT DEPOSIT	122,180.51	02/07/14 Payroll
9053293-9053459	PAYROLL DIRECT DEPOSIT	119,851.84	02/21/14 Payroll
Total		442,042.56	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66328	A TO Z TOWN AND COUNTRY LLC	02/19/2014	562472	HOSE REPAIR	0	7.97	7.97
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		7.97	
66329	COMPLETE CONTROL, INC.	02/19/2014	SRVCE023675	HEAT REPAIRS	0	216.70	216.70
10 E 800 320 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/PROPERTY SERVICE		216.70	
66330	COUNTY MARKET ACCOUNT #6017	02/19/2014	0005	MS AG LAB	5021314072	16.86	425.85
10 E 200 415 131000 000				GENERAL FUND/AGRICULTURE/FOOD		16.86	
			0005.	SCIENCE LAB: PEANUTS	5021314115	6.98	
10 E 200 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		6.98	
			0014	MS AG LAB FOODS	5021314072	3.46	
10 E 200 415 131000 000				GENERAL FUND/AGRICULTURE/FOOD		3.46	
			0023	ELA MEETING SNACKS/SUPPLIES	3001314021	63.52	
10 E 800 415 223910 000				GENERAL FUND/READING SPECIALIST/FOOD		63.52	
			0073	Living Skills cooking/activity suppllies	6001314041	52.24	
27 E 400 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		52.24	
			JAN 2014	Grocery shopping for the 2013-14 school year	6001314043	216.11	
27 E 400 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		216.11	
			JAN 2014.	FOOD & SUPPLIES	1011314018	66.68	
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		66.68	
66331	DALCO	02/19/2014	FEB 2014	STATEMENT	0	679.47	679.47
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		129.47	
10 E 800 561 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/EQUIPMENT REPLACED		550.00	
66332	DESIGNER ADVERTISING	02/19/2014	46523	CHILD DEVELOPMENT DAYS--- YOUTH T-SHIRTS	6001314061	202.50	202.50
27 E 100 411 152000 347				SPECIAL EDUC./EARLY CHILDHOOD/GENERAL SUPPLIES		202.50	
66333	E.O. JOHNSON COMPANY, INC.	02/19/2014	CNIN683102	COPIES	0	2,951.61	2,951.61
10 E 800 411 258400 000				GENERAL FUND/COPYING/DUPLICATING/GENERAL SUPPLIES		2,358.57	
27 E 800 411 223300 341				SPECIAL EDUC./EEN DIRECTOR/GENERAL SUPPLIES		397.60	
27 E 400 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		195.44	
66334	ALEX PEPLINSKI	02/19/2014	JANUARY 2014		0	80.51	80.51
50 E 800 185 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/SALARY STU		80.51	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66335	JENNIFER RUNNOE	02/19/2014	COMMUNITY ED	CLASS CANCELLED	0	25.00	25.00
80 R 800 271 232200 000			COMMUNITY SERVICE FUND/COMMUNITY RELATIONS/ADMISSIONS			25.00	
66336	PATTIE SUTTNER	02/19/2014	COMMUNITY ED	CLASS CANCELLED	0	25.00	25.00
80 R 800 271 232200 000			COMMUNITY SERVICE FUND/COMMUNITY RELATIONS/ADMISSIONS			25.00	

9 Computer Check(s) For a Total of 4,614.61

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66337	RODNEY BATISTE	02/20/2014	OFFICIAL	BASKETBALL: BOYS VARSITY 2-25-14	0	115.40	115.40
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		115.40	
66338	CESA #5	02/20/2014	WIRSA	MEMBERSHIP -- SCHOOL DISTRICT	0	500.00	500.00
10 E 800 940 231100 000				GENERAL FUND/BOARD OF EDUCATION/DUES & FEES		500.00	
66339	CESA #10	02/20/2014	2245	3RD QTR TITLE I	0	3,750.00	3,750.00
10 E 800 386 239000 141				GENERAL FUND/OTHER ADMINISTRATION/PAYMENT TO CESA		3,750.00	
66340	COMPLETE CONTROL, INC.	02/20/2014	SERVICE AGREEMENT		0	6,570.00	6,570.00
10 E 800 320 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/PROPERTY SERVICE		6,570.00	
66341	CROWN PLAZA HOTEL & RESORT	02/20/2014	CONF #62535630	DIFFICULT STUDENTS, HOW TO UNLOCK THEIR POTENTIAL & SURVIVE IN THE PROCESS....1 ROOM FOR	0	99.00	99.00
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		99.00	
66342	JOHN DANNER	02/20/2014	OFFICIAL	BASKETBALL: BOYS VARSITY 2-25-14	0	155.90	155.90
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		155.90	
66343	DISTRICT 5 FORENSICS	02/20/2014	REGISTRATIONS		0	194.00	194.00
10 E 800 940 161339 000				GENERAL FUND/FORENSICS/DUES & FEES		194.00	
66344	EO JOHNSON COMPANY	02/20/2014	I00134376	COPIER LEASES	0	5,770.57	5,770.57
10 E 800 571 258400 000				GENERAL FUND/COPYING/DUPLICATING/EQUIPMENT RENTAL		5,770.57	
66345	FOLLETT LIBRARY RESOURCES	02/20/2014	362685F-6	ELEMENTARY EZ TITLES	2001314073	773.40	4,629.20
10 E 100 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		773.40	
			362688F-0	ELEMENTARY EZ TITLES	2001314073	1,028.00	
10 E 100 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		1,028.00	
			362689F-5	MIDDLE SCHOOL EZ TITLES	2001314074	295.00	
10 E 200 431 222200 000				GENERAL FUND/LMC - INST SERVICE/AUDIO-VISUAL MEDIA		295.00	
			362691F-4	MIDDLE SCHOOL EZ TITLES	2001314074	946.40	
10 E 200 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		946.40	
			362699F-2	HIGH SCHOOL EZ	2001314075	1,246.40	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				TITLES			
10 E 400 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		1,246.40	
			362702F-4	HIGH SCHOOL EZ	2001314075	340.00	
				TITLES			
10 E 400 431 222200 000				GENERAL FUND/LMC - INST SERVICE/AUDIO-VISUAL MEDIA		340.00	
66346 HAGEN'S ON FIRST		02/20/2014	223	HS AWARDS: FOOTBALL, CROSS COUNTRY, VOLLEYBALL	5021314122	241.50	416.00
10 E 400 411 162121 000				GENERAL FUND/GIRLS VOLLEYBALL/GENERAL SUPPLIES		121.50	
10 E 400 411 162210 000				GENERAL FUND/FOOTBALL/GENERAL SUPPLIES		48.00	
10 E 400 411 162308 000				GENERAL FUND/BOYS/GIRLS XC/GENERAL SUPPLIES		72.00	
			226	HS AWARD: SWIMMING, FAN OF THE YEAR	5021314123	174.50	
10 E 800 411 162001 000				GENERAL FUND/ATHLETICS-GENERAL/GENERAL SUPPLIES		20.00	
10 E 400 411 162124 000				GENERAL FUND/GIRLS SWIMMING/GENERAL SUPPLIES		154.50	
66347 JAKEL PLUMBING		02/20/2014	13170	HS KITCHEN SINK REPAIRS TO ACCOMMODATE BOOSTER HEATER	0	1,663.91	1,663.91
10 E 800 320 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/PROPERTY SERVICE		1,663.91	
66348 J W PEPPER & SON INC		02/20/2014	07521963	music for the 2nd, 3rd and 4th grade concerts in spring	4001314088	9.95	29.90
10 E 100 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		9.95	
			07525065	music for the 2nd, 3rd and 4th grade concerts in spring	4001314088	19.95	
10 E.100 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		19.95	
66349 KALAHARI RESORT CONVENTION CTR		02/20/2014	CONF #R64BE8E	CESA #5 SLP INSTITUTE ROOM - DENNIS SEIDL 1 ROOM FOR MARCH 9 & 10, 2014	0	140.00	140.00
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		140.00	
66350 LAMBEAU TELECOM		02/20/2014	21518721	LONG DISTANCE	0	81.65	81.65
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		81.65	
66351 MENARDS		02/20/2014	41702	TECH ED SUPPLIES:	5021314054	132.43	132.43

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 400 411 136000 000				LACQUER, TWINE, PAINT GENERAL FUND/TECH ED/GENERAL SUPPLIES		132.43	
66352	MENARDS	02/20/2014	54654	LAB SUPPLIES: STEEL WOOL, MICROFIBER CLOTH	5001314019	8.49	8.49
10 E 400 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		8.49	
66353	CHRISTINE OLSON	02/20/2014	REIMBURSEMENT	BLANK BOOKS	0	18.00	18.00
10 E 200 411 122000 000				GENERAL FUND/ENGLISH/GENERAL SUPPLIES		18.00	
66354	PER MAR SECURITY SERVICES CORP	02/20/2014	1116590	SECURITY MONITORING SERVICES - NEILLSVILLE	0	53.46	53.46
10 E 900 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		53.46	
66355	PESI	02/20/2014	REGISTRATIONS	MONICA TESMER LAUREEN UNDERWOOD 'OPPOSITIONAL, DEFIANT & DISRUPTIVE CHILDREN & ADOLESCENTS: NON-MEDICATION APPROACHES TO THE MOST CHALLENGING BEHAVIORS ...NEENAH CONFERENCE, APRIL 28, 2014	0	409.97	409.97
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		409.97	
66356	BRIANNA SCHREFFLER	02/20/2014	JAN 2014		0	69.50	69.50
50 E 800 185 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/SALARY STU		69.50	
66357	ED SCHAUB JR	02/20/2014	OFFICIAL	BASKETBALL: BOYS VARSITY 2-25-14	0	65.00	65.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		65.00	
66358	SEIDL, DENNIS M	02/20/2014	REIMBURSEMENT	SPEECH & LANGUAGE NETWORKING MEETING REGISTRATION	0	25.00	300.00
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		25.00	
				REIMBURSEMENT. CESA #5 SLP INSTITUTE WORKSHOP REGISTRATION	0	275.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		275.00	
66359	SHOPKO	02/20/2014	8748	SUPPLIES: WAX PAPER, COTTON BALLS, BABY WIPES, STYLUS, DUCT TAPE	6001314053	114.50	114.50
27 E 100 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		114.50	
66360	MIKE SIERACKI	02/20/2014	REIMBURSEMENT	LAB SUPPLIES	0	24.44	24.44
10 E 400 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		24.44	
66361	TEAM SPORTING GOODS INC	02/20/2014	AAH052390-AG04	BASEBALLS, SCOREBOOKS, SOCKS	5021314110	521.90	521.90
10 E 400 411 162204 000				GENERAL FUND/BOYS BASEBALL/GENERAL SUPPLIES		383.46	
10 E 400 440 162204 000				GENERAL FUND/BOYS BASEBALL/NON-CAPITAL EQUIPMENT		138.44	
66362	U.S.POSTAL SERVICE (POSTAGE-BY	02/20/2014	PREPAID	POSTAGE PREPAID ACCOUNT #25529496	0	7,500.00	7,500.00
10 E 800 353 263300 000				GENERAL FUND/PUBLIC INFORMATION/POSTAGE		7,500.00	
66363	WAL-MART COMMUNITY	02/20/2014	06824	EGGS, CORN SURUP, VINEGAR	5021314121	50.08	50.08
10 E 200 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		50.08	
66364	WE ENGERGIES	02/20/2014	1/9/14-2/7/14	NEILLSVILLE	0	642.03	14,591.97
10 E 900 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		642.03	
10 E 800 331 253300 000				ADAMS ST HOUSE GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	131.48	
10 E 800 331 253300 000				CD/BC GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	1,067.44	
10 E 800 331 253300 000				ELEMENTARY GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	2,565.75	
10 E 800 331 253300 000				GREENHOUSE GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	691.57	
10 E 800 331 253300 000				HIGH SCHOOL BACK GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	9,445.86	
10 E 800 331 253300 000				MIDDLE SCHOOL GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT	0	47.84	
66365	WISCONSIN LIBRARY SERVICES INC	02/20/2014	42839	2013-2014 - HS/MS - 435 - WILS: CULTUREGRAMS	2001314064	924.00	2,279.00
10 E 200 435 222200 000				GENERAL FUND/LMC - INST SERVICE/PROGRAMMED COMPUTER SOF		462.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount	
10 E 400 435 222200 000				GENERAL FUND/LMC - INST SERVICE/PROGRAMMED COMPUTER SOF		462.00		
			42840	2013-2014 - HS/MS - 435 - SIRS	2001314065	1,355.00		
10 E 200 435 222200 000				GENERAL FUND/LMC - INST SERVICE/PROGRAMMED COMPUTER SOF		677.50		
10 E 400 435 222200 000				GENERAL FUND/LMC - INST SERVICE/PROGRAMMED COMPUTER SOF		677.50		
66366 WISCONSIN FBLA		02/20/2014	2014	SLC REGISTRATION FEES	0	220.00	220.00	
10 E 800 411 161310 000				GENERAL FUND/FUTURE BUSINESS LEADERS OF AM./GENERAL SUP		220.00		
66367 XCEL ENERGY		02/20/2014	ATHLETIC FIELD	1/8/14-2/8/14	0	67.46	10,877.21	
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		67.46		
				ELEMENTARY SCHOOL	1/8/14-2/8/14	0	1,607.14	
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		1,607.14		
				HIGH SCHOOL	1/8/14-2/8/14	0	9,202.61	
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		9,202.61		
						31 Computer	Check(s) For a Total of	61,351.48

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66368	PAUL AUSMAN	02/22/2014	OFFICIAL	BASKETBALL: BOYS C-TEAM 2-22-14	0	55.00	55.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		55.00	
66369	GARY KOY	02/22/2014	OFFICIAL	BASKETBALL: BOYS VARSITY 2-22-14	0	65.00	65.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		65.00	
66370	BRUCE MLSNA	02/22/2014	OFFICIAL	BASKETBALL: BOYS C-TEAM	0	55.00	55.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		55.00	
66371	GERALD STURTZ	02/22/2014	OFFICIAL	BASKETBALL: BOYS VARSITY 2-22-14	0	65.00	65.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		65.00	

4 Computer Check(s) For a Total of 240.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66372	GARY ESLINGER	02/25/2014	OFFICIAL	BASKETBALL: GIRLS VARSITY 2-25-14	0	65.00	65.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			65.00	
66373	FRONTIER	02/25/2014	2/16/14-3/15/14	CDEC	0	133.95	133.95
10 E 800 355 263300 000			GENERAL FUND/PUBLIC INFORMATION/TELEPHONE			133.95	
66374	FRED HEFFLING	02/25/2014	OFFICIAL	VARSITY GIRLS BASKETBALL 2-25-14	0	65.00	65.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			65.00	
66375	DAVID JOHANNES	02/25/2014	OFFICIAL	BASKETBALL: GIRLS VARSITY 2-25-14	0	65.00	65.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			65.00	
66376	KALAHARI RESORT CONVENTION CTR	02/25/2014	CONF #R00VX6H6G51	WEMTA room reservation for Nancy Becker 1 room for March 23 - March 25, 2014	0	238.00	238.00
10 E 400 342 222200 000			GENERAL FUND/LMC - INST SERVICE/EMPLOYEE TRAVEL & EXP.			238.00	
66377	SCHOOL DISTRICT OF GILMAN	02/25/2014	ENTRY FEE	VARSITY TRACK MEET 5-6-14	0	100.00	100.00
10 E 400 940 162319 000			GENERAL FUND/TRACK-BOYS/GIRLS/DUES & FEES			100.00	
66378	SCHOOL DISTRICT OF THORP	02/25/2014	ENTRY FEE	MIDDLE SCHOOL TRACK INVITATIONAL 4-24-14	0	50.00	50.00
10 E 200 940 162319 000			GENERAL FUND/TRACK-BOYS/GIRLS/DUES & FEES			50.00	
66379	TDS TELECOM	02/25/2014	2/22/14-3/21/14	NEILLSVILLE	0	106.07	106.07
10 E 900 355 263300 000			GENERAL FUND/PUBLIC INFORMATION/TELEPHONE			106.07	
66380	UW STOUT	02/25/2014	ENTRY FEE	VARSITY TRACK MEET 3-29-14	0	200.00	200.00
10 E 400 940 162319 000			GENERAL FUND/TRACK-BOYS/GIRLS/DUES & FEES			200.00	
66381	WAUSAU WEST HIGH SCHOOL	02/25/2014	ENTRY FEE	BOYS V & JV TRACK MEET 3-27-14	0	125.00	125.00
10 E 400 940 162319 000			GENERAL FUND/TRACK-BOYS/GIRLS/DUES & FEES			125.00	
66382	WAUSAU WEST HIGH SCHOOL	02/25/2014	ENTRY FEE.	VARSITY GIRLS TRACK MEET 4-10-14	0	125.00	125.00
10 E 400 940 162319 000			GENERAL FUND/TRACK-BOYS/GIRLS/DUES & FEES			125.00	
66383	WE ENERGIES	02/25/2014	1/15/14-2/13/14	HIGH SCHOOL FRONT	0	3,209.27	3,209.27

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 331 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT		3,209.27	
66384	WHISPERING PINES GOLF COURSE	02/25/2014	ENTRY FEE	5-17-14 GOLF INVITATIONAL (SCHOOL DISTRICT OF STANLEY BOYD)	0	85.00	85.00
10 E 800 940 162212 000				GENERAL FUND/BOYS GOLF/DUES & FEES		85.00	
66385	XCEL ENERGY	02/25/2014	1/15/14-2/14/14	AUTO PROTECT LIGHTING	0	45.72	45.72
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		45.72	
				14 Computer	Check(s) For a Total of		4,613.01

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66386	ALEX DRAEGER PIANO TUNING AND	02/26/2014	NONE	PIANO TUNE/REPAIR (4)	0	320.00	320.00
10 E 800 320 254410 000				GENERAL FUND/REPAIR INSTRUCT EQUIP/PROPERTY SERVICE		320.00	
66387	MORGAN BILZ	02/26/2014	MS GIRLS BASKETBALL	TAKING BOOK AND CLOCK (5 GAMES)	0	50.00	50.00
10 E 200 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		50.00	
66388	HARLAND CLARKE	02/26/2014	70001496803	ACTIVITY ACCOUNT CHECKS	0	257.30	257.30
10 E 800 411 252000 000				GENERAL FUND/FISCAL/GENERAL SUPPLIES		257.30	
66389	JOHNSON BLOCK & COMPANY INC	02/26/2014	411798	PROFESSIONAL SERVICES RE: W-2 ITEMS	0	75.00	75.00
10 E 800 310 231700 000				GENERAL FUND/BOARD OF ED. AUDIT/PERSONAL SERVICES		75.00	
66390	JON KLEINSCHMIDT	02/26/2014	REIMBURSEMENT	GARBAGE CAN for clay	0	19.99	19.99
10 E 400 440 121000 000				GENERAL FUND/ART/NON-CAPITAL EQUIPMENT		19.99	
66391	PAUL KNAUTZ	02/26/2014	MEDICAL	DEDUCTIBLE PAYMENT	0	240.72	240.72
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		240.72	
66392	BRENDAN SCHAUER	02/26/2014	MS GIRLS BASKETBALL	TAKING BOOK AND CLOCK (5 GAMES)	0	50.00	50.00
10 E 200 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		50.00	
66393	STERLING WATER INC	02/26/2014	342X03765503	SOLAR SALT	0	87.45	179.27
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		87.45	
10 E 800 411 253300 000			342X03805002	SOLAR SALT	0	91.82	
				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		91.82	
66394	WILDERNESS RESORT	02/26/2014	CONF #C24687	BRAINSTORM 15.0 CONFERENCE room for Jesse Meddaugh	0	229.98	229.98
10 E 400 342 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		229.98	
66395	XCEL ENERGY	02/26/2014	1/19/14-2/18/14	NEILLSVILLE	0	1,034.25	1,034.25
10 E 900 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		1,034.25	
			10	Computer	Check(s) For a Total of		2,456.51

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66396	BRAD BAUER	02/28/2014	HS BOYS BASKETBALL	BOOK/CLOCK -- 2 GAMES	0	20.00	20.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			20.00	
66397	NANCY BECKER	02/28/2014	FEB 2014	MILEAGE	0	53.76	53.76
10 E 400 342 222200 000			GENERAL FUND/LMC - INST SERVICE/EMPLOYEE TRAVEL & EXP.			53.76	
66398	WAYNE-BREVIK	02/28/2014	OFFICIAL	BASKETBALL: GIRLS VARSITY 3-7-14	0	65.00	65.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			65.00	
66399	BUREAU OF EDUCATION & RESEARCH	02/28/2014	REGISTRATION	STRENGTHEN STUDENTS' WRITING OF MULTIPLE-PARAGRAPH Y ESSAYS....WORKSHOPCHRISTINE OLSON	0	229.00	229.00
10 E 800 342 221300 368			GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV			229.00	
66400	HUNTER BUSSE	02/28/2014	HS BOYS BASKETBALL	BOOK/CLOCK -- 5 GAMES	0	50.00	50.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			50.00	
66401	COLBY HIGH SCHOOL	02/28/2014	BAND CONCESSIONS	WATER FOR OFFICIALS FOR 24 VARSITY BASKETBALL GAMES	0	72.00	72.00
10 E 800 411 162001 000			GENERAL FUND/ATHLETICS-GENERAL/GENERAL SUPPLIES			72.00	
66402	SANDY FULTS	02/28/2014	MEDICAL	DEDUCTIBLE PAYMENT	0	87.06	87.06
10 E 800 241 291000 000			GENERAL FUND/EARLY RETIREMENT/MEDICAL			87.06	
66403	HAILEY GEIGER	02/28/2014	HS BOYS BASKETBALL	BOOK/CLOCK -- 6 GAMES	0	60.00	60.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			60.00	
66404	PAUL KNAUTZ	02/28/2014	MEDICAL	DEDUCTIBLE PAYMENT	0	1,843.98	1,843.98
10 E 800 241 291000 000			GENERAL FUND/EARLY RETIREMENT/MEDICAL			1,843.98	
66405	MATTHEW LEIS	02/28/2014	OFFICIAL	BASKETBALL: GIRLS VARSITY 3-7-14	0	119.00	119.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			119.00	
66406	NATE MEYER	02/28/2014	HS BOYS BASKETBALL	BOOK/CLOCK -- 1 GAME	0	10.00	10.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			10.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66407	COURTNEY POLZIN	02/28/2014	HS BOYS BASKETBALL	BOOK/CLOCK -- 10 GAMES	0	100.00	100.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			100.00	
66408	TY RAATZ	02/28/2014	HS BOYS BASKETBALL	BOOK/CLOCK -- 1 GAME	0	10.00	10.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			10.00	
66409	SCHOOL DISTRICT STANLEY BOYD	02/28/2014	PLC BOOT CAMP SHARE		0	1,428.60	1,428.60
10 E 200 342 221300 000			GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV			571.44	
10 E 400 342 221300 000			GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV			571.44	
27 E 800 342 221300 341			SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA			285.72	
66410	WEIDEMAN, JAMES	02/28/2014	MILEAGE	TRANSCRIPTIVE COURSE MEETING	0	41.25	41.25
10 E 400 342 221300 000			GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV			41.25	
66411	DAVE WHITE	02/28/2014	OFFICIAL	BASKETBALL: GIRLS VARSITY 3-7-14	0	65.00	65.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			65.00	
66412	WIAA	02/28/2014	STATEMENT	REGIONAL BOYS BASKETBALL FINANCIAL	0	354.11	354.11
10 E 400 940 162205 000			GENERAL FUND/BOYS BASKETBALL/DUES & FEES			354.11	

17 Computer Check(s) For a Total of 4,608.76

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66413	A TO Z TOWN AND COUNTRY LLC	03/05/2014	564208	DUCT TAPE, MISC BUILDERS	0	13.53	13.53
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		13.53	
66414	BOOK LOOK	03/05/2014	5866	BOOKS	3001314019	90.14	90.14
10 E 100 432 122000 141				GENERAL FUND/ENGLISH/LIBRARY BOOKS		90.14	
66415	DALCO	03/05/2014	2712989	CONSUME BACTERIA CLEANING SUPPLY	0	150.91	150.91
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		150.91	
66416	HEID MUSIC CO.	03/05/2014	STATEMENT	MISC	0	27.59	27.59
10 E 200 411 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/GENERAL SUPPLIES		27.59	
66417	J H LARSON COMPANY	03/05/2014	S100584261.001	FLUORESCENTS	0	19.84	367.58
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		19.84	
			S100593918.001	LAV LEVER HANDLE ~ RESTROOM	0	86.26	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		86.26	
			S100593952.001	WIRE, WIRENUTS, SYL LAMPS	0	281.32	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		185.46	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		95.86	
			S100595537.001	CREDIT ON FLUORESCENTS	0	-19.84	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		-19.84	
66418	LORRIE KAISER	03/05/2014	COMMUNITY ED CLASS		0	18.00	18.00
80 R 800 271 232200 000				COMMUNITY SERVICE FUND/COMMUNITY RELATIONS/ADMISSIONS		18.00	
66419	SCHINDLER ELEVATOR CORPORATION	03/05/2014	7151912906	NEILLSVILLE	0	653.94	653.94
10 E 900 320 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/PROPERTY SERVICE		653.94	
66420	REBECCA SCHMELZER	03/05/2014	COMMUNITY ED CLASS		0	18.00	18.00
80 R 800 271 232200 000				COMMUNITY SERVICE FUND/COMMUNITY RELATIONS/ADMISSIONS		18.00	
66421	TEAM SPORTING GOODS INC	03/05/2014	AAH052559-AG04	DODGEBALLS	0	109.45	109.45
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		109.45	

9 Computer Check(s) For a Total of 1,449.14

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66422	Vendor Continued Void	03/07/2014					0.00
66423	RCU CARDHOLDER SERVICES	03/07/2014	24055234036286522300	WASPA MEMBERSHIP - SEIFERT	0	150.00	1,369.81
10 E 800 940 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/DUES & FEES		150.00	
			24055234057083741279	BRAINSTORM CONFERENCE - MEDDAUGH	0	295.00	
10 E 400 342 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		295.00	
			24071054057987193363	INK CARTRIDGES (POS MAN: PROD	0	103.92	
10 E 800 411 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUP		103.92	
			24093184053286308500	DIFFICULT STUDENTS SEMINAR - FEITEN & UNDERWOOD	0	278.00	
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		278.00	
			24246514053286856029	Kelty Sun/Rain Shelter- medium and accessory wall- for the Middle School cross country team- 9 ft. x 11 ft.	6011314021	199.90	
10 E 200 551 162308 000				GENERAL FUND/BOYS/GIRLS XC/EQUIPMENT ADDITION		199.90	
			24351784029005677015	FRED PRYOR SEMINAR MEMBERSHIP - GOSSE	0	199.00	
10 E 800 342 252000 000				GENERAL FUND/FISCAL/EMPLOYEE TRAVEL & EXP.		199.00	
			24412954029200288301	SCHOLASTIC BOOK CLUB	0	3.50	
10 E 800 411 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/GENERAL SUPPL		3.50	
			24427334050720018970	STRATEGIC PLANNING FOOD	0	53.44	
10 E 800 415 231100 000				GENERAL FUND/BOARD OF EDUCATION/FOOD		53.44	
			24692164028000164822	Next Step Guided Reading in Action: Grades 3-6: Model Lessons on Video by Jan Richardson	3001314022	41.30	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 100 439 122000 141				GENERAL FUND/ENGLISH/OTHER MEDIA		41.30	
			24692164037000639884	PLYOMETRICS BOOK/DVD	0	35.95	
10 E 200 411 143000 000				GENERAL FUND/PHYSICAL EDUCATION/GENERAL SUPPLIES		35.95	
			24906414052006115185	DYN.COM (SCAN EMAILS)	0	79.80	
10 E 800 358 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/ON-LINE COMMUNIC		79.80	
			74325454055900018424	CREDIT ~ KALAHARI /CONF ROOM -- BROOKS	0	-70.00	
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		-70.00	
66424 REINHART FOODSERVICE		03/07/2014	FEB 2014	FOOD	0	3,115.32	3,115.32
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		2,779.52	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		335.80	
			3	Computer	Check(s) For a Total of		4,485.13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66425	A TO Z TOWN AND COUNTRY LLC	03/17/2014	565839	WIPER BLADE, RAIN-X, CABLE TIES, PLUNGER, SUMP PUMP	0	145.46	148.21
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		7.49	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		3.99	
10 E 800 411 254500 000				GENERAL FUND/MAINTENANCE-VEHICLES/GENERAL SUPPLIES		14.98	
10 E 800 440 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/NON-CAPITAL EQUIPMEN		119.00	
			566091	MISC PLUMBING/HEATING	0	2.75	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		2.75	
66426	ADVANCED DISPOSAL SERVICES	03/17/2014	M10000738800	FEB 2014 GARBAGE PICKUP	0	1,918.15	1,918.15
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		1,918.15	
66427	AMERIPRISE FINANCIAL SERVICES	03/17/2014	KOLDEN	EMPLOYER PAID TSA - JANUARY	0	1,307.26	2,007.26
10 L 000 000 811675 000				GENERAL FUND/TSA EMPLOYER PAID		1,307.26	
			MUNGER	EMPLOYER PAID TSA - JANUARY	0	350.00	
10 L 000 000 811675 000				GENERAL FUND/TSA EMPLOYER PAID		350.00	
			RAU JAMES	EMPLOYER PAID TSA - JANUARY	0	350.00	
10 L 000 000 811675 000				GENERAL FUND/TSA EMPLOYER PAID		350.00	
66428	AMERICAN FUNDS SERVICE COMPANY	03/17/2014	BROOKS	EMPLOYER PAID TSA - JANUARY	0	350.00	1,991.50
10 L 000 000 811675 000				GENERAL FUND/TSA EMPLOYER PAID		315.00	
27 L 000 000 811675 000				SPECIAL EDUC./TSA EMPLOYER PAID		35.00	
			DUVALL	EMPLOYER PAID TSA - JANUARY	0	241.50	
10 L 000 000 811675 000				GENERAL FUND/TSA EMPLOYER PAID		241.50	
			KLIMPKE	EMPLOYER PAID TSA - JANUARY	0	175.00	
10 L 000 000 811675 000				GENERAL FUND/TSA EMPLOYER PAID		175.00	
			MEYERS	EMPLOYER PAID TSA - JANUARY	0	175.00	
10 L 000 000 811675 000				GENERAL FUND/TSA EMPLOYER PAID		175.00	
			ROSEMAYER JEAN	EMPLOYER PAID TSA - JANUARY	0	350.00	
10 L 000 000 811675 000				GENERAL FUND/TSA EMPLOYER PAID		350.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			UHLIG	EMPLOYER PAID TSA - JANUARY	0	350.00	
10 L 000 000 811675 000			GENERAL FUND/TSA EMPLOYER PAID			175.00	
27 L 000 000 811675 000			SPECIAL EDUC./TSA EMPLOYER PAID			175.00	
			WRIGHT	EMPLOYER PAID TSA - JANUARY	0	350.00	
10 L 000 000 811675 000			GENERAL FUND/TSA EMPLOYER PAID			350.00	
66429	AMERICAN WELDING & GAS INC	03/17/2014	02620106	CARBON DIOXIDE / POOL	0	121.20	176.44
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			121.20	
			02629832	CYLINDER RENTAL	0	31.36	
10 E 400 411 131000 000			GENERAL FUND/AGRICULTURE/GENERAL SUPPLIES			31.36	
			02630328	CYLINDER RENTAL / POOL	0	23.88	
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			23.88	
66430	MARLENE BEDNAR	03/17/2014	FEB 2014	MEDICAL TRAINING 7 HOURS AT \$26.00@	0	182.00	182.00
10 E 800 310 221300 000			GENERAL FUND/INST. STAFF SERV. - TRAINING/PERSONAL SERV			182.00	
66431	BEST WESTERN BRIDGEWOOD RESORT	03/17/2014	CONF#12959404	'OPPOSITIONAL, DEFIANT & DISRUPTIVE.....CON FERENCE' room for MONICA TESMER & LAUREEN UNDERWOOD 1 ROOM FOR 4-27-14	0	90.00	90.00
27 E 800 342 221300 341			SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA			90.00	
66432	BOOK LOOK	03/17/2014	5960	BOOKS FOR CLASSROOM LIBRARYIES	3001314023	676.98	676.98
10 E 800 432 221900 141			GENERAL FUND/PARENT-IMPROVEMT OF INSTRUCTIO/LIBRARY BOO			676.98	
66433	BOWL WINKLES TWO	03/17/2014	022414	BOWLING GYM CLASS - TWO SEMESTERS	0	4,140.00	4,140.00
10 E 400 940 143000 000			GENERAL FUND/PHYSICAL EDUCATION/DUES & FEES			4,140.00	
66434	BURNETT TRANSIT, INC.	03/17/2014	? ST - 88.3 MI	BBB to GILMAN	0	243.64	1,857.96
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			243.64	
			100+ ST-- 96.9 MI	HS BAND/CHOIR to OWEN WITHEE (3 BUSES)	0	560.63	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 341 256742	000			GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE		560.63	
			15 ST - 41 MI	BBB to ATHENS	0	119.37	
10 E 800 341 256743	000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		119.37	
			50 ST - 43.2 MI	BBB to SPENCER	0	155.11	
10 E 800 341 256743	000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		155.11	
			50 ST - 44.2	BBB to MARSHFIELD	0	162.27	
10 E 800 341 256743	000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL		162.27	
			72 ST - 24.2 MI	KINDERGARTEN to LTCA, SPENCER	0	80.58	
10 E 800 341 256770	000			GENERAL FUND/FIELD TRIP TRANSPORTATION/PUPIL TRAVEL		80.58	
			GYM CLASS	22 TRIPS TO SPARETIME	0	536.36	
10 E 800 341 256720	000			GENERAL FUND/SHUTTLE SERV. TRANSPORTATION/PUPIL TRAVEL		536.36	
66435	BURNETT TRANSIT, INC.	03/17/2014	4317	REGULAR BUS ROUTES (6)	0	38,385.36	38,385.36
10 E 800 341 256710	000			GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL		38,385.36	
66436	BUSHMAN, RICHARD	03/17/2014	L-252137	SM CURD COTTAGE CHEESE	0	234.10	252.20
50 E 800 415 257220	000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		234.10	
			L-252209	MILK	0	18.10	
50 E 800 415 257220	000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		18.10	
66437	CARQUEST AUTO PARTS STORES (RE	03/17/2014	1939-370546	TRACTOR OIL HVAC BELT	0	35.00	35.00
10 E 800 411 254300	000			GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		18.88	
10 E 800 411 254500	000			GENERAL FUND/MAINTENANCE-VEHICLES/GENERAL SUPPLIES		16.12	
66438	JAMES CARR	03/17/2014	REFUND	MACKENZIE R CARR 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000	000			GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66439	CDW GOVERNMENT INC	03/17/2014	KB90828	EPSON POWERLITE 97 XGA 2700 LUM PROJECTORS	2011314009	2,934.00	2,934.00
10 E 200 551 122000	141			GENERAL FUND/ENGLISH/EQUIPMENT ADDITION		1,467.00	
10 E 100 551 122000	141			GENERAL FUND/ENGLISH/EQUIPMENT ADDITION		1,467.00	
66440	CENTURIES ON MAIN LLC	03/17/2014	1687	FUNERAL FLOWERS - L. NEUMANN'S FATHER	0	75.00	75.00
10 E 800 411 231100	000			GENERAL FUND/BOARD OF EDUCATION/GENERAL SUPPLIES		75.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66441	CITY OF COLBY	03/17/2014	ADAMS ST HOUSE	1/16/14-2/18/14	0	18.00	2,922.45
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF	BUILDINGS/WATER SERVICE		18.00	
			CDEC	1/16/14-2/17/14	0	63.20	
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF	BUILDINGS/WATER SERVICE		63.20	
			ELEMENTARY SCHOOL	1/16/14-2/18/14	0	646.30	
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF	BUILDINGS/WATER SERVICE		646.30	
			HIGH SCHOOL	1/16/14-2/18/14	0	1,845.05	
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF	BUILDINGS/WATER SERVICE		1,845.05	
			MIDDLE SCHOOL	1/16/14-2/18/14	0	349.90	
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF	BUILDINGS/WATER SERVICE		349.90	
66442	CITY OF COLBY	03/17/2014	DLB MOTORSPORTS	CHARGEBACK OF	0	161.46	161.46
				UNCOLLECTED			
				PROPERTY TAXES			
				2012			
10 E 800 972 492000 000			GENERAL FUND/ADJUSTMENTS &	REFUNDS/NON-AID-TAX REFUND		161.46	
66443	COUNTY MARKET ACCOUNT #6017	03/17/2014	0002	REDDI WHIP, ICE	6001314018	21.22	278.14
				CREAM, HERSHEY			
				SYRUP, SPRINKLES,			
				CHERRIES			
27 E 100 411 152000 347			SPECIAL EDUC./EARLY CHILDHOOD/GENERAL	SUPPLIES		21.22	
			6394	RULERS, SUGAR,	5001314016	12.76	
				COCOA, YEAST,			
				MATCHES			
10 E 400 411 126000 000			GENERAL FUND/SCIENCE/GENERAL	SUPPLIES		12.76	
			FEB 2014	GROCERIES &	6001314043	159.83	
				SUPPLIES			
27 E 400 415 158100 341			SPECIAL EDUC./MULTICATEGORICAL	HANDICAPPED/FOOD		159.83	
			FEB 2014 ..	FOOD, FLORAL --	5021314038	62.88	
				AG CLASS			
10 E 400 415 131000 000			GENERAL FUND/AGRICULTURE/FOOD			62.88	
			FEB 2014.	MILK, BUNS	1011314018	21.45	
50 E 800 415 257220 000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH	PROGRAM/FOOD		21.45	
66444	CTL COMPANY, INC.	03/17/2014	189406	SOLID POWER,	0	171.13	206.50
				RINSE ADDITIVE			
50 E 800 419 257220 000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH	PROGRAM/OTHER SUPP		171.13	
			189752	OVER/GRILL	0	35.37	
				CLEANER			
50 E 800 419 257220 000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH	PROGRAM/OTHER SUPP		35.37	

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66445	DEAN FOODS OF WISCONSIN 50 E 800 415 257220 000	03/17/2014	FEB 2014	MILK FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD	0	6,101.55 6,101.55	6,101.55
66446	DECKER AUTOMOTIVE LLC 10 E 800 320 254500 000	03/17/2014	19474	SILVER CHRYSLER VAN OIL CHANGE GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE	0	31.85 31.85	31.85
66447	BRENT DECKER 10 R 800 292 500000 000	03/17/2014	REFUND	ALEXIS J DECKER 'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES	0	15.00 15.00	15.00
66448	DELTA DENTAL OF WISCONSIN 10 L 000 000 811632 000	03/17/2014	676328	MARCH PREMIUMS GENERAL FUND/DENTAL INS.	0	8,637.59 8,637.59	8,637.59
66449	MATHEW DERRICO 10 R 800 292 500000 000	03/17/2014	REFUND	LOUELLA R DERRICO 'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES	0	15.00 15.00	15.00
66450	DEPT OF WORKFORCE DEVELOPMENT 10 E 800 730 270000 000	03/17/2014	FEB 2014	UNEMPLOYMENT GENERAL FUND/INSURANCE/UNEMPLOYMENT COMPENSATION	0	385.19 385.19	385.19
66451	ERIC ELMHORST 10 R 800 292 500000 000	03/17/2014	REFUND	CARLEY E ELMHORST 'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES	0	15.00 15.00	15.00
66452	TERI EVERT 10 R 800 292 500000 000	03/17/2014	REFUND	MARISA K EVERT 'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES	0	15.00 15.00	15.00
66453	FOLLETT LIBRARY RESOURCES 10 E 100 432 222200 000	03/17/2014	356682F-5	ELEMENTARY: BOOKS GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS	2001314072	371.05 371.05	745.71
			356691F-4	HIGH SCHOOL: REFERENCE/CAREER BOOKS	2001314067	374.66	
				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		354.18	
				GENERAL FUND/LMC - INST SERVICE/OTHER MEDIA		20.48	
66454	FRONTIER 10 E 800 355 263300 000	03/17/2014	2/27/14-3/27/14	LSP GENERAL FUND/PUBLIC INFORMATION/TELEPHONE	0	94.17 94.17	707.36
			2/28/14-3/27/14	ELEMENTARY GENERAL FUND/PUBLIC INFORMATION/TELEPHONE	0	613.19 613.19	
66455	G&K SERVICES INC 10 E 800 320 253300 000	03/17/2014	FEB 2014	SHOP COATS & TOWELS GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE	0	124.58 124.58	124.58
66456	GREY HOUSE PUBLISHING	03/17/2014	311242	Current Biography	2001314035	195.00	195.00

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				Yearbook 2013			
10 E 400 434 222200 000				GENERAL FUND/LMC - INST SERVICE/PERIODICALS		195.00	
66457	CONNIE GURTNER	03/17/2014	REFUND	EMILY R. GURTNER 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66458	DIANE HANSON	03/17/2014	2/3/14-2/28/14	10 TRIPS - MILEAGE - RIDE BUS W/STUDENT	0	84.00	84.00
27 E 800 342 256751 341				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/EMPLOYEE TRAVEL		84.00	
66459	STEVE HANSON	03/17/2014	REFUND	JESSICA L HANSON 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66460	HAWKINS, INC	03/17/2014	3565057 RI	POOL SUPPLIES: AZONE, CALCIUM CHLORIDE	0	464.08	464.08
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		464.08	
66461	LAURIE HESGARD	03/17/2014	REIMBURSEMENT	FOOD FOR STUDENT WITH SPECIAL DIETARY NEEDS	0	73.96	73.96
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		73.96	
66462	STEPHANIE HILL	03/17/2014	REFUND	LAUREL M KRUEGER 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66463	MARY JEAN HORNICK	03/17/2014	2/4/14-2/27/14	9 TRIPS - MILEAGE - RIDE BUS W/STUDENT	0	75.60	75.60
27 E 800 342 256751 341				SPECIAL EDUC./EEN PUPIL TRANSPORTATION/EMPLOYEE TRAVEL		75.60	
66464	PHILIP HUBER	03/17/2014	REFUND	MACKENZIE L HUBER 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66465	IMPACT APPLICATIONS ACCOUNTS R	03/17/2014	20141869	1 YEAR SUBSCRIPTION - ONLINE	0	400.00	400.00
10 E 800 435 162001 000				GENERAL FUND/ATHLETICS-GENERAL/PROGRAMMED COMPUTER SOFT		400.00	
66466	INDIANHEAD FOODSERVICE DISTRIB	03/17/2014	FEB 2014	FOOD & SUPPLIES	0	7,231.08	7,231.08
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		5,293.99	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		516.81	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		1,363.26	
50 E 800 419 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/OTHER SUPPLIES		57.02	

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66467	INDIANHEAD FOODSERVICE DISTRIB	03/17/2014	FEB 2014	FOOD	0	158.75	158.75
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		158.75	
66468	JAKEL PLUMBING	03/17/2014	13249	REPAIR WASHING MACHINE	0	875.84	875.84
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		875.84	
66469	J H LARSON COMPANY	03/17/2014	S100602229.001	URINAL PART	0	288.91	288.91
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		288.91	
66470	LYNNETTE JOHNSON	03/17/2014	REFUND	TAYLOR L JOHNSON 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66471	JOSH & DIANA JOREN	03/17/2014	NOV 2013	MILES TO ACA	0	28.52	71.30
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		28.52	
			OCT 2013	MILES TO ACA	0	42.78	
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		42.78	
66472	JOSTENS	03/17/2014	16311474	DIPLOMA	0	12.16	12.16
10 E 400 411 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES		12.16	
66473	J W PEPPER & SON INC	03/17/2014	07530185	BALLEILAKKA	0	54.99	54.99
10 E 400 411 125400 000				GENERAL FUND/VOCAL MUSIC/GENERAL SUPPLIES		54.99	
66474	DENNIS & RHONDA KIEFFER	03/17/2014	FEB 2014	MILEAGE TO ACA	0	59.52	59.52
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		59.52	
66475	TRACY KOHL	03/17/2014	REFUND	TIANA S KOHL 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66476	KATIE KRAUSE	03/17/2014	REFUND	BAILEY K KRAUSE 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66477	KURT & HEATHER KULAS	03/17/2014	FEB 2014	MILEAGE TO ACA	0	47.62	47.62
10 E 800 341 256730 000				GENERAL FUND/PARENT TRANSPORTATION/PUPIL TRAVEL		47.62	
66478	LAMBEAU TELECOM	03/17/2014	21537982	LONG DISTANCE	0	47.49	47.49
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		47.49	
66479	LEARNING OPPORTUNITIES INC	03/17/2014	18874	BOOKS	2001314062	99.20	99.20
10 E 400 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		99.20	
66480	LAVERN LEFFEL	03/17/2014	REFUND	SKYLAR A LEFFEL 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	

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66481	LIGHTSPEED TECHNOLOGIES, INC 10 E 100 411 110000 000	03/17/2014	77170	BATTERIES GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES	4001314092	60.00 60.00	60.00
66482	LONGSTRETH 10 E 400 440 162117 000	03/17/2014	1010908A	PITCHING MACHINE & BALLS GENERAL FUND/GIRLS SOFTBALL/NON-CAPITAL EQUIPMENT	8001314022	137.90 137.90	137.90
66483	LISA LYNN 10 R 800 292 500000 000	03/17/2014	REFUND	HEATHER R LYNN 'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES	0	15.00 15.00	15.00
66484	MENARDS 10 E 400 411 136000 000	03/17/2014	42904	CASTERS, PAINT, VOLT TESTER KIT, GLUE STICKS, ELEC TRAPE, POLE BREAKER, DUCK TAPE GENERAL FUND/TECH ED/GENERAL SUPPLIES	5021314063	102.33 102.33	190.35
			42905	Supplies- spray paints, rivets, electronic parts, hand, shop tools, shelving, plywood GENERAL FUND/TECH ED/GENERAL SUPPLIES	5021314063	88.02 88.02	
66485	MEYER LUMBER SUPPLY, INC. 10 E 800 440 253300 000	03/17/2014	65174 1	THERMOMETER GENERAL FUND/OPERATION OF BUILDINGS/NON-CAPITAL EQUIPME	0	7.99 7.99	7.99
66486	THOMAS MEYER 10 R 800 292 500000 000	03/17/2014	REFUND	TESSA A MEYER 'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES	0	15.00 15.00	15.00
66487	RAQUEL MORALES 10 R 800 292 500000 000	03/17/2014	REFUND	ASHLEY R MORALES 'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES	0	15.00 15.00	15.00
66488	NCS PEARSON INC 27 E 800 411 156600 341	03/17/2014	4281946	Peabody Picture vocabulary tests, and Boehm Test Booklets- Elementary speech and language protocols SPECIAL EDUC./SPEECH/LANGUAGE/GENERAL SUPPLIES	6011314018	230.88 230.88	230.88
66489	LORI NECHUTA 10 R 800 292 500000 000	03/17/2014	REFUND	CHEYENNE D NECHUTA 'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES	0	15.00 15.00	15.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66490	NORTHCENTRAL TECHNICAL COLLEGE	03/17/2014	ACCUPLACER TEST		0	20.00	20.00
27 E 400 940 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/DUES & FEES			20.00	
66491	Vendor Continued Void	03/17/2014					0.00
66492	PARKSIDE BUS	03/17/2014	? ST - 70 MI	MS GBB to THORP	0	188.09	35,924.82
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			188.09	
			12 ST - 90 MI	ELEM EEN to PLAY, WAUSAU	0	234.20	
27 E 800 341 256770 341			SPECIAL EDUC./FIELD TRIP TRANSPORTATION/PUPIL TRAVEL			234.20	
			2/2013/14	REGULAR BUSES (4)	0	25,590.44	
10 E 800 341 256710 000			GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL			25,590.44	
			25 ST - 69 MI	GBB to THORP	0	190.50	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			190.50	
			30 ST - 101 MI	MS GBB to GILMAN	0	256.90	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			256.90	
			30 ST - 107 MI	GBB to NEILLSVILLE	0	287.56	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			287.56	
			30 ST - 147 MI	GBB to AUGUSTA	0	363.37	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			363.37	
			30 ST - 74 MI	MS GBB to GREENWOOD	0	203.06	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			203.06	
			30 ST - 74 MILES	GBB to GREENWOOD	0	219.48	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			219.48	
			ABBY SPORTS TRIP	9	0	157.32	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			157.32	
			EEN BUS		0	4,414.13	
27 E 800 341 256751 011			SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL			4,414.13	
			EEN BUS MILEAGE	1306 MILES	0	796.66	
27 E 800 341 256751 011			SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL			796.66	
			EEN NOON RATE	925 MILES	0	1,563.25	
27 E 800 341 256751 011			SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL			1,563.25	
			JANUARY 2014	FUEL BASE COST	0	1,459.86	
10 E 800 341 256710 000			GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL			1,459.86	
66493	DEBORAH J PORATH	03/17/2014	REFUND	MOLLY H PETERSON	0	15.00	15.00

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10 R 800 292 500000 000				'STEM CAREER DAY' GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66494	PRO-ED	03/17/2014	2178786	Speech and Language Protocols needed for TOLD-P	6011314017	91.30	179.25
27 E 800 411 156600 341				SPECIAL EDUC./SPEECH/LANGUAGE/GENERAL SUPPLIES		91.30	
			BO214645	Reading Program	6001314046	87.95	
27 E 400 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		87.95	
66495	JILL PUGH	03/17/2014	COMMUNITY OUTING	STUDENT/STAFF LUNCHES (15)	0	90.00	90.00
27 E 400 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		90.00	
66496	QUILL CORPORATION	03/17/2014	1054061	PAPER CLIPS	0	59.75	235.35
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		59.75	
			9626190	CONSTRUCTION PAPER - BLACK & DARK BLUE	0	114.50	
10 E 100 411 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		114.50	
			9783022	MASKING TAPE	0	61.10	
10 E 800 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		61.10	
66497	TODD RAATZ	03/17/2014	REFUND	FRANKI L RAATZ 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66498	RAMADA INN	03/17/2014	FBLA	STATE LEADERSHIP LAB rooms (Advisor - 1 night)(Students - 2 nights) CONF #184439 CONF #184440 [POS (BUS:GM)]	0	282.00	282.00
10 E 800 342 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/EMPLOYEE TR		94.00	
10 E 800 342 161310 000				GENERAL FUND/FUTURE BUSINESS LEADERS OF AM./EMPLOYEE TR		188.00	
66499	KIMBERLY REYNOLDS	03/17/2014	REFUND	KORA K REYNOLDS 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66500	RIESTERER & SCHNELL INC	03/17/2014	617428	CABLE & CHUTE - JOHN DEERE SNOWBLOWER PARTS	0	200.96	316.37
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		200.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			618160	1" BEARING - JOHN DEERE SNOWBLOWER PART	0	9.75	
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		9.75	
			619240	BRACKET - JOHN DEERE SNOWBLOWER PART	0	105.66	
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		105.66	
66501	RUDER, WARE & MICHLER, S.C.	03/17/2014	03692-00001	LEGAL SERVICES 11/12/13 -01/21/14	0	1,809.00	1,809.00
10 E 800 310 231500 000				GENERAL FUND/BOARD OF ED. LEGAL/PERSONAL SERVICES		1,809.00	
66502	RUSSELL'S OF NEILLSVILLE	03/17/2014	396229	ICE MELT	0	19.99	20.88
10 E 900 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		19.99	
			397606	GROUND SWITCH	0	0.89	
10 E 900 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		0.89	
66503	CHRISTINA SCHILLING	03/17/2014	REFUND	KAYLIE K SCHILLING 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66504	SCHOLASTIC INC	03/17/2014	8199764	BOOKS	5011314034	308.54	381.95
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		308.54	
			8240285	BOOKS	5011314034	73.41	
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		73.41	
66505	SCHOOL DISTRICT OF STRATFORD	03/17/2014	OE	OPEN ENROLLMENT/TIBBITS	0	6,763.38	6,763.38
10 E 800 382 435000 000				GENERAL FUND/TUITION OPEN ENROLLMT/INTERDISTRICT PAYMEN		3,818.94	
27 E 800 382 437000 019				SPECIAL EDUC./EEN OPEN ENROLLMENT/INTERDISTRICT PAYMENT		2,944.44	
66506	SECURITY HEALTH PLAN	03/17/2014	APRIL2014	APRIL 2014 HEALTH INSURANCE PREMIUM	0	185,835.18	185,835.18
10 L 000 000 811631 000				GENERAL FUND/HEALTH INSURANCE		125,102.20	
10 E 800 241 291000 000				GENERAL FUND/EARLY RETIREMENT/MEDICAL		18,543.49	
27 L 000 000 811631 000				SPECIAL EDUC./HEALTH INSURANCE		30,721.76	
50 L 000 000 811631 000				FOOD SERVICE FUND/HEALTH INSURANCE		11,467.73	
66507	SHERATON MADISON HOTEL	03/17/2014	CONF #641000180	SPECIAL EDUCATION LAW & ADVOCACY TRAINING PROGRAM room for TINA FEITEN & JULIE WOLF 1 ROOM FOR	0	159.00	159.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				APRIL 9, 2014			
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		159.00	
66508 SJS		03/17/2014	1189	1/11/14-1/30/14 SNOWPLOWING	0	2,650.25	2,650.25
10 E 800 320 253200 000				GENERAL FUND/OPERATION-SITES/PROPERTY SERVICE		2,650.25	
66509 CARISSA SOBECK		03/17/2014	REFUND	MORGAN M SOBECK 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66510 LUZ E SOSA CACACHO		03/17/2014	REFUND	JACQUELINE BALTIERREZ SOSA 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66511 MAYNARD STANGE		03/17/2014	REFUND	FELICIA A STANGE 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66512 LISA STEEN		03/17/2014	REFUND	JENNA M STEEN 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66513 SYSCO BARABOO LLC		03/17/2014	FEB 2014	FOOD & SUPPLIES	0	4,244.66	4,244.66
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		3,815.61	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		147.84	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		213.78	
50 E 800 419 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/OTHER SUPPLIES		67.43	
66514 T & C WATER SYSTEMS		03/17/2014	27134	MARCH COOLER RENT 3 BOTTLED WATER	0	25.70	25.70
10 E 800 411 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES		25.70	
66515 TEAM SPORTING GOODS INC		03/17/2014	AAH052347-AG05	Game balls, game score book, double first base, infielder's mask	8001314023	332.52	1,524.15
10 E 400 411 162117 000				GENERAL FUND/GIRLS SOFTBALL/GENERAL SUPPLIES		129.57	
10 E 400 440 162117 000				GENERAL FUND/GIRLS SOFTBALL/NON-CAPITAL EQUIPMENT		116.40	
10 E 400 420 162117 000				GENERAL FUND/GIRLS SOFTBALL/APPAREL		86.55	
			AAH052391-AG07	HURDLES, STARTING BLOCKS, TRAINER W/BELT	5021314108	532.00	
10 E 400 440 162319 000				GENERAL FUND/TRACK-BOYS/GIRLS/NON-CAPITAL EQUIPMENT		532.00	
			AAH052706-AG03	2 BATS	8001314023	659.63	
10 E 400 411 162117 000				GENERAL FUND/GIRLS SOFTBALL/GENERAL SUPPLIES		659.63	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
66516	THRIVENT FINANCIAL LUTHERANS	03/17/2014	UNDERWOOD LAUREEN	EMPLOYER PAID TSA - JANUARY	0	350.00	350.00
27 L 000 000 811675 000				SPECIAL EDUC./TSA EMPLOYER PAID		350.00	
66517	TP PRINTING CO INC	03/17/2014	FEB 2014	CHILD DEV DAYS ADS	0	118.35	118.35
10 E 800 354 263300 000				GENERAL FUND/PUBLIC INFORMATION/PRINTING & BINDING		118.35	
66518	TRIDENT SUPPLY	03/17/2014	F2384	TOWELING, TISSUE, GLOVES	0	472.60	959.10
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		472.60	
10 E 800 411 253300 000			F2385	TOWELING	0	486.50	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		486.50	
66519	SHANE UNDEWOOD	03/17/2014	REFUND	MEGAN A UNDERWOOD 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66520	JAMES VAN OVER	03/17/2014	REFUND	ELISABETH C VAN OVER 'STEM CAREER DAY'	0	15.00	15.00
10 R 800 292 500000 000				GENERAL FUND/DISTRICT WIDE/STUDENT FEES		15.00	
66521	VERIZON WIRELESS	03/17/2014	9720174638	DISTRICT	0	75.12	116.09
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		75.12	
10 E 800 355 263300 000			9720696381	BOE	0	40.97	
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		40.97	
66522	VOELKER'S MACHINE SHOP	03/17/2014	1158	REPAIRS ON SNOWBLOWER WASHERS/BOLTS	0	92.00	92.00
10 E 800 320 254490 000				GENERAL FUND/REPAIR OTHER EQUIP/PROPERTY SERVICE		92.00	
66523	WAL-MART COMMUNITY	03/17/2014	09248	FOIL, BAGS, PAPER PLATES, SYRUP, MARSHMALLOWS, SUGAR, COTTON BALLS, FOOD COLORING, STRAWS	5011314033	47.64	47.64
10 E 200 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		47.64	
66524	WEA INSURANCE	03/17/2014	APRIL	LONG TERM DISABILITY INS.	0	1,598.30	1,598.30
10 E 800 251 120000 000				GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSUR		24.63	
10 E 800 251 222000 000				GENERAL FUND/EDUCATIONAL MEDIA/INCOME PROTECTION INSURA		36.88	
10 E 800 251 223910 000				GENERAL FUND/READING SPECIALIST/INCOME PROTECTION INSUR		3.80	
10 E 800 251 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/INCOME PROTECTION		38.42	
10 E 800 251 252000 000				GENERAL FUND/FISCAL/INCOME PROTECTION INSURANCE		36.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 251 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/INCOME PROTECTION I		90.35	
27 E 100 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		49.69	
27 E 400 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		48.71	
27 E 800 251 156600 011				SPECIAL EDUC./SPEECH/LANGUAGE/INCOME PROTECTION INSURAN		18.63	
27 E 800 251 215000 011				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		3.37	
27 E 800 251 223300 011				SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE		18.31	
50 E 800 251 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/INCOME PRO		48.40	
27 E 200 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		28.89	
27 E 100 251 159300 011				SPECIAL EDUC./ADAPTIVE PHY ED/INCOME PROTECTION INSURAN		1.59	
10 E 800 251 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/INCOME PROTECTIO		12.92	
10 E 800 251 110000 391				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		1.93	
10 E 050 251 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		29.61	
10 E 100 251 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		213.73	
10 E 100 251 110000 332				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		68.26	
10 E 100 251 110000 365				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		8.28	
10 E 200 251 120000 000				GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSUR		159.29	
10 E 200 251 141000 000				GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE		7.78	
10 E 200 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		11.68	
10 E 100 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		14.33	
10 E 100 251 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		15.86	
27 E 100 251 213000 011				SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		1.76	
10 E 200 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		19.00	
10 E 100 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		28.21	
10 E 901 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		6.75	
10 E 100 251 124000 141				GENERAL FUND/MATHEMATICS/INCOME PROTECTION INSURANCE		9.04	
27 E 800 251 252000 341				SPECIAL EDUC./FISCAL/INCOME PROTECTION INSURANCE		1.73	
27 E 800 251 266000 341				SPECIAL EDUC./TECHNOLOGY COORD/PROJECTS/INCOME PROTECTI		1.44	
27 E 800 251 223300 341				SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE		3.71	
10 E 100 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		18.40	
10 E 200 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		8.74	
10 E 400 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		8.74	
10 E 400 251 124000 000				GENERAL FUND/MATHEMATICS/INCOME PROTECTION INSURANCE		38.68	
10 E 100 251 125100 000				GENERAL FUND/MUSICAL GENERAL/INCOME PROTECTION INSURANC		14.44	
10 E 200 251 125400 000				GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE		7.94	
10 E 400 251 125400 000				GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE		7.94	
10 E 200 251 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSUR		5.59	
10 E 400 251 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSUR		5.59	
10 E 400 251 126000 000				GENERAL FUND/SCIENCE/INCOME PROTECTION INSURANCE		31.65	
10 E 400 251 127000 000				GENERAL FUND/SOCIAL STUDIES/INCOME PROTECTION INSURANCE		23.74	
10 E 400 251 122000 000				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		32.94	
10 E 800 251 123000 000				GENERAL FUND/FOREIGN LANGUAGE/INCOME PROTECTION INSURAN		18.03	
10 E 400 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		2.81	
10 E 100 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		1.40	
10 E 200 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		1.40	
10 E 400 251 131000 000				GENERAL FUND/AGRICULTURE/INCOME PROTECTION INSURANCE		9.02	
10 E 200 251 131000 000				GENERAL FUND/AGRICULTURE/INCOME PROTECTION INSURANCE		2.25	
10 E 100 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		22.87	
10 E 200 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		38.71	
10 E 400 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		32.06	
10 E 400 251 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INS		5.57	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 200 251 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INS		3.72	
10 E 800 251 110000 341				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		6.81	
27 E 050 251 159100 341				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		7.27	
27 E 100 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		26.08	
27 E 200 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		21.03	
27 E 400 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		20.48	
27 E 800 251 215000 019				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		7.16	
27 E 800 251 215000 341				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		10.54	
10 E 400 251 141000 000				GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE		3.52	
10 E 400 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		9.04	
27 E 050 251 152000 011				SPECIAL EDUC./EARLY CHILDHOOD/INCOME PROTECTION INSURAN		24.17	
10 E 400 251 136000 000				GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE		19.51	
10 E 200 251 136000 000				GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE		4.51	
10 E 400 251 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		8.49	
27 E 200 251 159100 341				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		6.67	
27 E 400 251 213000 011				SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		0.94	
10 E 100 251 110000 141				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		12.47	
10 E 100 251 210000 141				GENERAL FUND/PUPIL SERVICES/INCOME PROTECTION INSURANCE		3.80	
66525 WEA INSURANCE		03/17/2014 MARCH		LONG TERM DISABILITY INS.	0	1,578.26	1,578.26
10 E 800 251 120000 000				GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSUR		4.59	
10 E 800 251 222000 000				GENERAL FUND/EDUCATIONAL MEDIA/INCOME PROTECTION INSURA		36.88	
10 E 800 251 223910 000				GENERAL FUND/READING SPECIALIST/INCOME PROTECTION INSUR		3.80	
10 E 800 251 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/INCOME PROTECTION		38.42	
10 E 800 251 252000 000				GENERAL FUND/FISCAL/INCOME PROTECTION INSURANCE		36.60	
10 E 800 251 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/INCOME PROTECTION I		90.35	
27 E 100 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		49.69	
27 E 400 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		48.71	
27 E 800 251 156600 011				SPECIAL EDUC./SPEECH/LANGUAGE/INCOME PROTECTION INSURAN		18.63	
27 E 800 251 215000 011				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		3.37	
27 E 800 251 223300 011				SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE		18.31	
50 E 800 251 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/INCOME PRO		48.40	
27 E 200 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		28.89	
27 E 100 251 159300 011				SPECIAL EDUC./ADAPTIVE PHY ED/INCOME PROTECTION INSURAN		1.59	
10 E 800 251 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/INCOME PROTECTIO		12.92	
10 E 800 251 110000 391				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		1.93	
10 E 050 251 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		29.61	
10 E 100 251 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		213.73	
10 E 100 251 110000 332				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		68.26	
10 E 100 251 110000 365				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		8.28	
10 E 200 251 120000 000				GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSUR		159.29	
10 E 200 251 141000 000				GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE		7.78	
10 E 200 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		11.68	
10 E 100 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		14.33	
10 E 100 251 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		15.86	
27 E 100 251 213000 011				SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		1.76	
10 E 200 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		19.00	
10 E 100 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		28.21	
10 E 901 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		6.75	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 100 251 124000 141				GENERAL FUND/MATHEMATICS/INCOME PROTECTION INSURANCE		9.04	
27 E 800 251 252000 341				SPECIAL EDUC./FISCAL/INCOME PROTECTION INSURANCE		1.73	
27 E 800 251 266000 341				SPECIAL EDUC./TECHNOLOGY COORD/PROJECTS/INCOME PROTECTI		1.44	
27 E 800 251 223300 341				SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE		3.71	
10 E 100 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		18.40	
10 E 200 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		8.74	
10 E 400 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		8.74	
10 E 400 251 124000 000				GENERAL FUND/MATHEMATICS/INCOME PROTECTION INSURANCE		38.68	
10 E 100 251 125100 000				GENERAL FUND/MUSICAL GENERAL/INCOME PROTECTION INSURANC		14.44	
10 E 200 251 125400 000				GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE		7.94	
10 E 400 251 125400 000				GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE		7.94	
10 E 200 251 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSUR		5.59	
10 E 400 251 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSUR		5.59	
10 E 400 251 126000 000				GENERAL FUND/SCIENCE/INCOME PROTECTION INSURANCE		31.65	
10 E 400 251 127000 000				GENERAL FUND/SOCIAL STUDIES/INCOME PROTECTION INSURANCE		23.74	
10 E 400 251 122000 000				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		32.94	
10 E 800 251 123000 000				GENERAL FUND/FOREIGN LANGUAGE/INCOME PROTECTION INSURAN		18.03	
10 E 400 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		2.81	
10 E 100 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		1.40	
10 E 200 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		1.40	
10 E 400 251 131000 000				GENERAL FUND/AGRICULTURE/INCOME PROTECTION INSURANCE		9.02	
10 E 200 251 131000 000				GENERAL FUND/AGRICULTURE/INCOME PROTECTION INSURANCE		2.25	
10 E 100 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		22.87	
10 E 200 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		38.71	
10 E 400 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		32.06	
10 E 400 251 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INS		5.57	
10 E 200 251 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INS		3.72	
10 E 800 251 110000 341				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		6.81	
27 E 050 251 159100 341				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		7.27	
27 E 100 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		26.08	
27 E 200 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		21.03	
27 E 400 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		20.48	
27 E 800 251 215000 019				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		7.16	
27 E 800 251 215000 341				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		10.54	
10 E 400 251 141000 000				GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE		3.52	
10 E 400 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		9.04	
27 E 050 251 152000 011				SPECIAL EDUC./EARLY CHILDHOOD/INCOME PROTECTION INSURAN		24.17	
10 E 400 251 136000 000				GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE		19.51	
10 E 200 251 136000 000				GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE		4.51	
10 E 400 251 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		8.49	
27 E 200 251 159100 341				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		6.67	
27 E 400 251 213000 011				SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		0.94	
10 E 100 251 110000 141				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		12.47	
10 E 100 251 210000 141				GENERAL FUND/PUPIL SERVICES/INCOME PROTECTION INSURANCE		3.80	
66526 WISCONSIN EDUCATORS TAX		03/17/2014	ARCHAMBO	EMPLOYER PAID TSA	0	350.00	3,048.50
				- JANUARY			
27 L 000 000 811675 000				SPECIAL EDUC./TSA EMPLOYER PAID		350.00	
			FOEMMEL	EMPLOYER PAID TSA	0	248.50	

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10 L 000 000 811675 000				- JANUARY GENERAL FUND/TSA EMPLOYER PAID		248.50	
				FULTS EMPLOYER PAID TSA	0	350.00	
27 L 000 000 811675 000				- JANUARY SPECIAL EDUC./TSA EMPLOYER PAID		350.00	
				HANSON EMPLOYER PAID TSA	0	350.00	
27 L 000 000 811675 000				- JANUARY SPECIAL EDUC./TSA EMPLOYER PAID		350.00	
				KILTY EMPLOYER PAID TSA	0	350.00	
50 L 000 000 811675 000				- JANUARY FOOD SERVICE FUND/TSA EMPLOYER PAID		350.00	
				PENRY EMPLOYER PAID TSA	0	350.00	
27 L 000 000 811675 000				- JANUARY SPECIAL EDUC./TSA EMPLOYER PAID		350.00	
				STEWART M EMPLOYER PAID TSA	0	350.00	
10 L 000 000 811675 000				- JANUARY GENERAL FUND/TSA EMPLOYER PAID		350.00	
				UNDERWOOD A EMPLOYER PAID TSA	0	350.00	
27 L 000 000 811675 000				- JANUARY SPECIAL EDUC./TSA EMPLOYER PAID		350.00	
				WILCZEK EMPLOYER PAID TSA	0	350.00	
10 L 000 000 811675 000				- JANUARY GENERAL FUND/TSA EMPLOYER PAID		350.00	
66527 WIAA		03/17/2014	REGIONAL	GIRLS BASKETBALL FINANCIAL	0	617.78	617.78
10 E 400 940 162105 000				GENERAL FUND/GIRLS BASKETBALL/DUES & FEES		617.78	
66528 WIL-KIL PEST CONTROL CORP		03/17/2014	2410689	HS MONTHLY PEST CONTROL	0	38.00	38.00
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		38.00	
66529 WISCONSIN SCHOOL MUSIC ASSN.		03/17/2014	107648	WSMA - LARGE GROUP FESTIVAL (HS) - CHORUS	5021314129	70.00	270.00
10 E 400 940 125400 000				GENERAL FUND/VOCAL MUSIC/DUES & FEES		70.00	
			107649	WSMA - LARGE GROUP FESTIVAL (MS) - CHORUS	5021314128	60.00	
10 E 200 940 125400 000				GENERAL FUND/VOCAL MUSIC/DUES & FEES		60.00	
			107771	MS CONCERT	5011314035	65.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 200 940 125500 000				FESTIVAL REGISTRATION - BAND GENERAL FUND/INSTRUMENTAL MUSIC/DUES & FEES		65.00	
			107772	HS CONCERT FESTIVAL REGISTRATION - BAND	5011314036	75.00	
10 E 400 940 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/DUES & FEES		75.00	
			105	Computer	Check(s) For a Total of		335,740.02

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
100000	INSTRUCTION						
110000	ELEMENTARY CURRICULUM						
SALARIES	1,085,265.00	678,180.49	62.49	1,060,463.00	636,210.89	59.99	424,252.11
EMPLOYEE BENEFITS	529,242.00	313,622.81	59.26	600,170.00	362,710.28	60.43	237,459.72
PURCHASED SERVICES	52,300.00	23,379.99	44.70	2,300.00	1,080.00	46.96	1,220.00
NON-CAPITAL OBJECTS	42,315.00	28,575.66	67.53	45,060.00	29,283.66	64.99	15,776.34
CAPITAL OBJECTS	498.00	1,497.00	300.60	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,100.00	0.00	0.00	500.00	0.00	0.00	500.00
ELEMENTARY CURRICULUM	1,710,720.00	1,045,255.95	61.10	1,708,493.00	1,029,284.83	60.25	679,208.17
120000	REGULAR CURRICULUM						
SALARIES	1,338,518.00	818,596.28	61.16	1,410,781.00	826,094.40	58.56	584,686.60
EMPLOYEE BENEFITS	738,690.00	372,216.41	50.39	734,087.00	434,507.91	59.19	299,579.09
PURCHASED SERVICES	4,480.00	2,863.32	63.91	5,140.00	4,356.91	84.76	783.09
NON-CAPITAL OBJECTS	72,109.00	55,224.67	76.58	65,425.00	40,705.53	62.22	24,719.47
CAPITAL OBJECTS	23,130.00	5,599.83	24.21	14,269.00	7,119.15	49.89	7,149.85
OTHER OBJECTS	3,885.00	3,160.00	81.34	4,385.00	2,122.00	48.39	2,263.00
REGULAR CURRICULUM	2,180,812.00	1,257,660.51	57.67	2,234,087.00	1,314,905.90	58.86	919,181.10
130000	VOCATIONAL CURRICULUM						
SALARIES	175,400.00	107,864.06	61.50	173,220.00	104,942.40	60.58	68,277.60
EMPLOYEE BENEFITS	92,885.00	38,972.01	41.96	99,802.00	51,170.52	51.27	48,631.48
PURCHASED SERVICES	6,620.00	2,342.06	35.38	4,050.00	2,108.31	52.06	1,941.69
NON-CAPITAL OBJECTS	32,550.00	21,399.16	65.74	22,280.00	11,124.62	49.93	11,155.38
CAPITAL OBJECTS	445.00	1,850.39	415.82	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	56.00	0.00	0.00	120.00	0.00	-120.00
VOCATIONAL CURRICULUM	307,900.00	172,483.68	56.02	299,352.00	169,465.85	56.61	129,886.15
140000	PHYSICAL CURRICULUM						
SALARIES	133,630.00	83,088.50	62.18	136,307.00	78,904.11	57.89	57,402.89
EMPLOYEE BENEFITS	82,719.00	42,091.23	50.88	84,933.00	38,118.75	44.88	46,814.25
PURCHASED SERVICES	700.00	0.00	0.00	700.00	0.00	0.00	700.00
NON-CAPITAL OBJECTS	4,270.00	2,782.13	65.16	5,515.00	5,418.80	98.26	96.20

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
100000	INSTRUCTION						
140000	PHYSICAL CURRICULUM						
CAPITAL OBJECTS	0.00	0.00	0.00	480.00	398.46	83.01	81.54
OTHER OBJECTS	3,215.00	3,670.00	114.15	3,375.00	4,140.00	122.67	-765.00
PHYSICAL CURRICULUM	224,534.00	131,631.86	58.62	231,310.00	126,980.12	54.90	104,329.88
150000	SPECIAL CURRICULUM						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL CURRICULUM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
160000	CO-CURRICULAR						
SALARIES	67,760.00	49,644.20	73.26	102,749.00	75,953.17	73.92	26,795.83
EMPLOYEE BENEFITS	7,948.00	5,568.54	70.06	11,901.00	9,036.90	75.93	2,864.10
PURCHASED SERVICES	32,580.00	21,949.28	67.37	33,520.00	17,550.81	52.36	15,969.19
NON-CAPITAL OBJECTS	20,495.00	16,491.91	80.47	25,530.00	24,108.69	94.43	1,421.31
CAPITAL OBJECTS	2,470.00	1,757.35	71.15	2,750.00	2,949.90	107.27	-199.90
OTHER OBJECTS	11,345.00	8,414.08	74.17	11,340.00	7,593.89	66.97	3,746.11
CO-CURRICULAR	142,598.00	103,825.36	72.81	187,790.00	137,193.36	73.06	50,596.64
170000	SPECIAL NEEDS						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CAPITAL OBJECTS	1,000.00	0.00	0.00	500.00	0.00	0.00	500.00
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,500.00	1,035.00	69.00	1,500.00	540.00	36.00	960.00
SPECIAL NEEDS	2,500.00	1,035.00	41.40	2,000.00	540.00	27.00	1,460.00
INSTRUCTION	4,569,064.00	2,711,892.36	59.35	4,663,032.00	2,778,370.06	59.58	1,884,661.94

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
200000	SUPPORT SERVICES						
210000	PUPIL SERVICES						
SALARIES	131,140.00	85,870.63	65.48	126,725.00	77,255.05	60.96	49,469.95
EMPLOYEE BENEFITS	81,622.00	46,165.43	56.56	80,338.00	47,918.26	59.65	32,419.74
PURCHASED SERVICES	3,820.00	2,184.33	57.18	3,865.00	2,002.34	51.81	1,862.66
NON-CAPITAL OBJECTS	5,255.00	4,024.78	76.59	5,105.00	3,683.03	72.15	1,421.97
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	210.00	162.00	77.14	170.00	150.00	88.24	20.00
PUPIL SERVICES	222,047.00	138,407.17	62.33	216,203.00	131,008.68	60.60	85,194.32
220000	INSTRUCTIONAL STAFF SERVICES						
SALARIES	193,069.00	110,763.22	57.37	178,526.00	112,315.78	62.91	66,210.22
EMPLOYEE BENEFITS	116,980.00	70,737.71	60.47	109,549.00	66,661.81	60.85	42,887.19
PURCHASED SERVICES	55,098.00	39,257.48	71.25	59,557.00	41,962.69	70.46	17,594.31
NON-CAPITAL OBJECTS	60,660.00	30,769.49	50.72	54,377.00	39,708.08	73.02	14,668.92
CAPITAL OBJECTS	5,420.00	3,172.65	58.54	4,500.00	-225.18	-5.00	4,725.18
OTHER OBJECTS	1,460.00	959.00	65.68	1,480.00	684.00	46.22	796.00
INSTRUCTIONAL STAFF SERVI	432,687.00	255,659.55	59.09	407,989.00	261,107.18	64.00	146,881.82
230000	GENERAL ADMINISTRATION						
SALARIES	155,300.00	119,822.90	77.16	121,988.00	81,975.78	67.20	40,012.22
EMPLOYEE BENEFITS	83,234.00	61,258.23	73.60	64,989.00	37,015.03	56.96	27,973.97
PURCHASED SERVICES	41,381.00	39,383.25	95.17	64,230.00	32,578.25	50.72	31,651.75
NON-CAPITAL OBJECTS	8,600.00	4,317.99	50.21	7,075.00	2,791.27	39.45	4,283.73
CAPITAL OBJECTS	2,320.00	2,911.99	125.52	2,820.00	4,059.86	143.97	-1,239.86
OTHER OBJECTS	6,200.00	4,113.00	66.34	6,500.00	6,643.30	102.20	-143.30
GENERAL ADMINISTRATION	297,035.00	231,807.36	78.04	267,602.00	165,063.49	61.68	102,538.51
240000	BUILDING ADMINISTRATION						
SALARIES	371,200.00	237,415.21	63.96	336,885.00	226,570.40	67.25	110,314.60
EMPLOYEE BENEFITS	185,107.00	109,592.74	59.21	210,901.00	122,882.90	58.27	88,018.10
PURCHASED SERVICES	9,950.00	7,736.66	77.76	8,400.00	1,720.62	20.48	6,679.38
NON-CAPITAL OBJECTS	7,350.00	1,858.91	25.29	8,460.00	2,490.50	29.44	5,969.50

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
200000	SUPPORT SERVICES						
240000	BUILDING ADMINISTRATION						
CAPITAL OBJECTS	0.00	0.00	0.00	750.00	195.00	26.00	555.00
OTHER OBJECTS	2,110.00	0.00	0.00	1,350.00	415.00	30.74	935.00
BUILDING ADMINISTRATION	575,717.00	356,603.52	61.94	566,746.00	354,274.42	62.51	212,471.58
250000	BUSINESS ADMINISTRATION						
SALARIES	389,300.00	264,422.22	67.92	413,847.00	289,612.60	69.98	124,234.40
EMPLOYEE BENEFITS	242,775.00	140,345.77	57.81	271,788.00	175,600.97	64.61	96,187.03
PURCHASED SERVICES	1,092,192.00	860,954.01	78.83	1,068,363.00	799,414.35	74.83	268,948.65
NON-CAPITAL OBJECTS	99,060.00	70,993.71	71.67	101,200.00	61,013.12	60.29	40,186.88
CAPITAL OBJECTS	27,500.00	18,478.95	67.20	27,500.00	17,724.78	64.45	9,775.22
INSURANCE & JUDGMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	900.00	935.00	103.89	2,900.00	878.19	30.28	2,021.81
BUSINESS ADMINISTRATION	1,851,727.00	1,356,129.66	73.24	1,885,598.00	1,344,244.01	71.29	541,353.99
260000	CENTRAL SERVICES						
SALARIES	71,000.00	55,828.08	78.63	44,000.00	27,239.68	61.91	16,760.32
EMPLOYEE BENEFITS	61,670.00	33,555.48	54.41	32,347.00	20,240.63	62.57	12,106.37
PURCHASED SERVICES	120,330.00	89,454.56	74.34	150,500.00	154,369.85	102.57	-3,869.85
NON-CAPITAL OBJECTS	23,700.00	10,134.12	42.76	19,800.00	7,703.32	38.91	12,096.68
CAPITAL OBJECTS	57,500.00	20,434.81	35.54	32,500.00	6,102.05	18.78	26,397.95
OTHER OBJECTS	10.00	10.00	100.00	0.00	0.00	0.00	0.00
CENTRAL SERVICES	334,210.00	209,417.05	62.66	279,147.00	215,655.53	77.26	63,491.47
270000	INSURANCE						
INSURANCE & JUDGMENTS	119,137.00	110,034.13	92.36	125,988.00	103,189.64	81.90	22,798.36
INSURANCE	119,137.00	110,034.13	92.36	125,988.00	103,189.64	81.90	22,798.36

Obj	2012-13 Original Budget	2012-13 FYTD Activity	2012-13 FYTD %	2013-14 Budget	2013-14 FYTD Activity	2013-14 FYTD %	2013-14 Unexpended Bal
200000	SUPPORT SERVICES						
280000	DEBT SERVICE						
DEBT RETIREMENT	1,300.00	0.00	0.00	1,500.00	0.00	0.00	1,500.00
DEBT SERVICE	1,300.00	0.00	0.00	1,500.00	0.00	0.00	1,500.00
290000	OTHER SUPPORT SERVICES						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	180,000.00	3,918.57	2.18	224,500.00	117,368.17	52.28	107,131.83
PURCHASED SERVICES	2,250.00	1,976.40	87.84	2,196.00	1,976.40	90.00	219.60
OTHER SUPPORT SERVICES	182,250.00	5,894.97	3.23	226,696.00	119,344.57	52.65	107,351.43
SUPPORT SERVICES	4,016,110.00	2,663,953.41	66.33	3,977,469.00	2,693,887.52	67.73	1,283,581.48
400000	NON-PROGRAM TRANSACTIONS						
410000	INTERFUND OPERATING TRANSFERS						
OPERATING TRANSFERS-OUT	900,000.00	0.00	0.00	1,064,572.00	0.00	0.00	1,064,572.00
INTERFUND OPERATING TRANS	900,000.00	0.00	0.00	1,064,572.00	0.00	0.00	1,064,572.00
430000	GEN. TUITION PAYMENTS						
PURCHASED SERVICES	708,964.00	29,121.04	4.11	894,534.00	59,755.16	6.68	834,778.84
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	236.24	0.00	0.00	267.05	0.00	-267.05
GEN. TUITION PAYMENTS	708,964.00	29,357.28	4.14	894,534.00	60,022.21	6.71	834,511.79
490000	NON-PROGRAM TRANSACTIONS						
OTHER OBJECTS	0.00	0.00	0.00	0.00	161.46	0.00	-161.46
NON-PROGRAM TRANSACTIONS	0.00	0.00	0.00	0.00	161.46	0.00	-161.46
NON-PROGRAM TRANSACTIONS	1,608,964.00	29,357.28	1.82	1,959,106.00	60,183.67	3.07	1,898,922.33

Obj	2012-13			2013-14			Unexpended Bal
	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %	
Grand Expense Totals	10,194,138.00	5,405,203.05	53.02	10,599,607.00	5,532,441.25	52.19	5,067,165.75

Number of Accounts: 3097

***** End of report *****

FIELD TRIPS

Educational field trips (for a specific class) shall be planned with the following guidelines:

1. Field trips shall be classified as those directly related to courses offered in the school curriculum.
2. Appropriate instruction shall precede and follow each field trip.
3. Field trips shall be considered as instruction and planned as such with definite objectives determined in advance.
4. All field trips shall fall within budgetary limitations. (Budgeted in advance)
5. Field trip participants will be expected to provide signed parental/guardian consent forms that include notice of special medical needs/conditions, and may include releases for information and/or authorization for medical treatment.
6. All field trips shall begin and end at school and may include convenience stops at other school-related facilities.
7. The teacher shall review the educational value of the field trip with the Principal and receive approval prior to making arrangements for the field trip.
8. The teacher should review acceptable standards of conduct with the students in advance of the trip. The teacher has primary responsibility for the conduct of the children.
9. The teacher planning the trip will be responsible for arranging an appropriate educational experience and supervision for students who do not participate in the field trip.
10. Children will not be permitted to leave the field trip group during the trip unless prior written arrangements are made by parents, and approved by the principal. ~~or associated principal.~~
11. Extended trips may call for additional insurance. The advisor planning the trip will discuss insurance liability with the school principal while planning the trip. Any trips involving planes, canoes, or boats will call for additional insurance.

Club or Organization Field Trips

If a club or organization wishes to take a field trip, they must pay all expenses for the field trip. The field trip must be approved by the principal (by Board of Education if the trip exceeds 300 miles one-way).

It is understood that the school district will pay the club advisors registration fees, meals, lodging, and transportation for a school sponsored activity. The advisor will solicit additional chaperones if participant numbers warrant.

Recreational Field Trips

Trips that have as their primary purpose a recreational or entertainment purpose will not be authorized during school time, except those approved by the building principal.

All school rules and regulations regarding student behavior are applicable on any school sponsored trip. Only the Board of Education may authorize out-of-state trips.

LEGAL REFERENCE: Wisconsin Stats. 121.54(7), 895.437

TRANSPORTATION REQUEST

REQUESTED BY (Class, Club, or Organization) _____

SUPERVISOR _____

CHAPERONES, if any _____

DATE OF TRIP _____ DAY _____

BUILDING OR PLACE _____

ADDRESS	CITY	STATE	PHONE NUMBER
EVENT _____			
TIME EVENT BEGINS _____ (a.m. / p.m.)			
LOADING TIME AT LOADING SITE _____ (a.m. / p.m.)			
LEAVE LOADING SITE _____ (a.m. / p.m.)			
APPROX. DEPARTURE FROM EVENT _____ (a.m. / p.m.)			
APPROX. RETURN TIME AT COLBY _____ (a.m. / p.m.)			
TOTAL NUMBER OF PASSENGERS (include ALL adults) _____			
BUS WILL LOAD AT: ___ High School ___ Middle School ___ Colby El ___ Little Stars Unity El ___ Dor. El			
INDICATE SPECIFIC LOADING AREA AT YOUR SCHOOL _____			
REQUEST FOR: ___ Bus ___ Handicapped bus ___ # of car seats ___ # of seat belts			

<p>Will you be stopping for food? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If Yes, where?</p> <p>_____</p> <p>_____</p> <p>Time? _____ a.m./p.m.</p>
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EXTRACURRICULAR TRIP AUTHORIZATION

This form serves as an authorization for a school bus to transport pupils on a school-sponsored trip in accordance with Section 121.54(7), Wisconsin Statutes. This bus is under contract with the school district.

***** OFFICE USE ONLY *****

Bus Contractor: _____ Burnett
_____ Parkside

TRANSPORTATION SCHEDULED:
Date ___/___/___ Time ___:___ (a.m. / p.m.)

Payment: District
Club or Organization
Trip # _____

COPIES TO: (date sent)
Contractor _____/_____/_____
Advisor _____/_____/_____
Bldg. Administrator _____/_____/_____

ADMINISTRATIVE APPROVAL

RECORDED BY _____
On Calendar _____
To Front Office _____

(over)

Educational Objective (Describe below how this fits into your curriculum):

POLICY FOR SELECTION OF MEDIA CENTER MATERIALS

The Colby School Board hereby declares it is the policy of the Colby School District (1) to provide a wide range of instructional materials in its media centers on all levels of difficulty, with diversity of appeal, and the presentation of different points of view, (2) to provide for personal interests and recreational reading, and (3) to allow review of allegedly inappropriate instructional materials through the established procedures.

The Colby School District shall not discriminate in the selection and evaluation of instructional materials on the basis of sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance to established procedures.

In accordance with Wisconsin Statutes, the school board shall “provide adequate instructional materials, texts and library services which reflect the cultural diversity and pluralistic nature of American society.”

I. Objectives of Selection

In order to assure that the school media center program is an integral part of the educational program of the school, the following selection objectives are adopted:

1. Providing materials that will enrich the student as an individual and support the curriculum, taking into consideration individual needs and the varied interests, abilities, socio-economic background and maturity levels of the students served.
2. Providing materials that will stimulate growth in knowledge and develop literary, cultural and aesthetic appreciations.
3. Providing materials on the many sides of issues, beliefs and ideas to help develop the habit of critical and rational thinking in forming judgments.
4. Providing materials that accurately reflect the many religious, social, political and ethnic groups which comprise our pluralistic society, and providing materials which promote an accurate depiction of both sexes, handicapped, aged, etc.
5. Providing materials that will promote a knowledge and appreciation of world history and culture.
6. Providing comprehensive collections of materials for current instructional programs.
7. Providing principle above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive media collection appropriate for the users.

II. Responsibility For Selection

- A. The Colby School District Board of Education is legally responsible for the selection of the media center materials. This responsibility is delegated by the Board of Education to the professionally trained and certified library media personnel employed by the school system.
- B. While teachers, students, administrators, and citizens are encouraged to be involved, the responsibility for coordinating the selection of instructional materials and making recommendations for purchase rests with certified media personnel who know the

APPROVED: 03/21/94

REVISED: 11/18/02

REVISED: 12/01/07

Page 1 of 2

curriculum, the media center collection, the students, and the philosophy of the school system.

- C. Responsibility for coordinating the selection and purchase of textbooks rests with the certified teaching personnel in the related department and/or related curriculum committees, textbook selection committee and instructional supervisors. Their recommendation, when approved by the superintendent, shall form the basis for purchase. Materials shall be evaluated for reading level, content consistent with curriculum and gender as well as other bias.

LEGAL REFERENCE: Wisconsin Stats. 118.03(2), 118.13, 120.10(15), 121.02(1)(h)
Wisconsin Admin. Code PI 8.01(2)(h)

CROSS REFERENCE: Policy #361-Rule – Procedures for Instructional Materials Selection and Reconsideration
~~Policy #111 Rule – Students Discrimination Complaint Procedures~~

ELECTRONIC COMMUNICATION SYSTEM POLICY

A. PURPOSE

1. Colby School district is providing employees and students with access to the district's electronic communication system, which includes Internet access. This policy pertains to all users of District technology.
2. The district's **technology system** has ~~an a limited~~ educational purpose. The purpose of the **technology district system** is to assist in preparing students for success in life and work in the 21st century by providing them with electronic access to a wide range of information and the ability to communicate with people from throughout the world. Additionally, the **technology system** will be used to increase district intracommunication, enhance productivity, and assist district employees in upgrading their skills through greater exchange of information with their peers. The district **technology system** will also assist the district in sharing information with the local community, including parents, social service agencies, government agencies, and businesses.
3. Users may not use the district **technology system** for commercial purposes, defined as offering or providing goods or services or purchasing goods or services for personal use.
4. Users may not use the **network system** for political lobbying. District employees and students may use the **technology system** to communicate with their elected representatives and to express their opinion on political issues.
5. The term "educational purpose" includes use of the system for classroom activities, professional or career development.

B. TECHNICAL SERVICES PROVIDED THROUGH THE ELECTRONIC COMMUNICATION SYSTEM

1. **E-mail.** E-mail will allow employees and students to communicate with people from throughout the world. Users will also be able to subscribe to maillists to engage in group discussions related to educational subjects.
2. **World Wide Web.** The Web provides access to a wide range of information in the form of text, graphics, photographs, video, and sound, from throughout the world. The Web is a valuable research tool for students and employees.
3. ~~**Telnet.** Telnet allows the user to log in to remote computers.~~
4. ~~**File Transfer Protocol (FTP).** FTP allows users to download large files and computer software.~~
5. ~~**Groups. Newsgroups.** Newsgroups are discussion groups that are similar to maillists. The district will provide access to selected newsgroups that relate to subjects that are appropriate for to the educational purposes. of the system.~~
6. **Instant Messenger(IM).** ~~**Internet Relay Chat (IRC).**~~ **IM IRC** provides the capability of engaging in "real-time" discussions. The district will provide access to **IM IRC** only for specifically defined educational activities.

C. ACCESS TO THE SYSTEM

1. The district's Acceptable Use Policy, set forth in **Section K of this policy**, will govern all use of the district **technology system**. Student use of **technology the system** will also be governed by the appropriate disciplinary code. Employee use will also be governed by district policy **and handbook**. (~~district policy, collective bargaining agreement~~).

2. **World Wide Web.** All district employees and students will have access to the Web through the district's networked computers. Parents may specifically request that their child(ren) not be provided such access by notifying the building principal in writing.
3. ~~**Classroom Accounts.** Elementary age students may be granted e-mail access only through a classroom account. Elementary students may be provided with an individual account under special circumstances at the request of their teacher and with the approval of their parent. An agreement will only be required for an individual account, which must be signed by the student and his or her parent.~~
4. **Individual E-mail Accounts for Students.** Secondary students **are** ~~may be~~ provided with individual e-mail accounts **starting in 3rd grade**. An agreement will be required for an individual e-mail account. ~~This agreement must be signed by the student and his or her parent.~~
5. **Individual E-mail Accounts for district Employees.** **All** district employees **will** ~~may~~ be provided with an individual account.
6. **Guest Accounts.** Guests may receive an individual account with the approval of a district administrator if there is a specific, district-related purpose requiring such access.

D. PARENTAL NOTIFICATION AND RESPONSIBILITY

1. The district will notify the parents about the district network and the policies governing its use. Parents must sign an agreement to allow their student to have an individual access.
2. The district Acceptable Use Policy contains restrictions on accessing inappropriate material. There is a wide range of material available on the Internet, some of which may not be fitting with the particular values of the families of the students. It is not practically possible for the district to monitor and enforce a wide range of social values in student use of the Internet. Further, the district recognizes that parents bear primary responsibility for transmitting their particular set of family values to their children. The district will encourage parents to specify to their child(ren) what material is and is not acceptable for their child(ren) to access through the district system.
3. The district will provide ~~students and parents with~~ guidelines for student safety while using the Internet.

E. DISTRICT LIMITATION OF LIABILITY

The district makes no warranties of any kind, either express or implied, that the functions or the services provided by or through the district system will be error-free or without defect. The district will not be responsible for any damage users may suffer, including but not limited to, loss of data or interruptions of service. The district is not responsible for the accuracy or quality of the information obtained through or stored on the system. The district will not be responsible for financial obligations arising through the unauthorized use of the system.

F. DUE PROCESS

1. The district will cooperate fully with local, state, or federal officials in any investigation concerning to or relating to any illegal activities conducted through the district system.
2. Disciplinary actions will be tailored to meet specific concerns related to the violation and to assist the student in gaining the self-discipline necessary to behave appropriately on an electronic network. If the alleged violation also involves a violation of other provisions of the building disciplinary code, the violation will be handled in accordance with the applicable provision of the building disciplinary code.
3. Employee violations of the district Acceptable Use Policy will be handled in accordance with district policy **and handbook**.

4. The building principal may terminate the account privileges of a guest user. ~~by providing notice to the user.~~ Guest accounts not active for more than 30 days may be removed, along with the user's files without notice to the user.

G. SEARCH AND SEIZURE

1. System users have no privacy expectation in the contents of their personal files on the district system.
2. Routine maintenance and monitoring of the system may lead to discovery that the user has or is violating the district Acceptable Use Policy, the disciplinary code, or the law.
3. An individual search will be conducted if there is reasonable suspicion that a user has violated the law or the disciplinary code. The nature of the investigation will be reasonable and in the context of the nature of the alleged violation.
4. District employees should be aware that their personal files are discoverable **and may be considered public record.**

H. COPYRIGHT AND PLAGIARISM

1. District policies on copyright will govern the use of material accessed through the district system. Because the extent of copyright protection of certain works found on the Internet is unclear, employees will make a standard practice of requesting permission from the holder of the work if their use of the material has the potential of being considered an infringement. Teachers will instruct students to respect copyright and to request permission when appropriate.
2. District policies on plagiarism will govern use of material accessed through the district system. Teachers will instruct students in appropriate research and citation practices.

I. ACADEMIC FREEDOM, SELECTION OF MATERIAL, STUDENT RIGHTS TO FREE SPEECH

When using the Internet for class activities, teachers will select material that is appropriate in light of the age of the students and that is relevant to the course objectives. Teachers will preview the materials and sites they require or recommend students access to determine the appropriateness of the material contained on or accessed through the site. Teachers will provide guidelines and lists of resources to assist their students in channeling their research activities effectively and properly. Teachers will assist their students in developing the skills to ascertain the truthfulness of information, distinguish fact from opinion, and engage in discussions about controversial issues while demonstrating tolerance and respect for those who hold divergent views.

J. DISTRICT WEB SITE

1. **District Web Site.** The district ~~may establish a web site and may develop web pages that will present information about the district. The Director of Technology Coordinator Services, or his/her appointee will be designated the Webmaster, responsible for maintaining the district Web site.~~
2. ~~**School or Class Web Pages.** Schools and classes may establish Web pages that present information about the school or class activities. The building principal will designate an individual to be responsible for managing the school Web site. Teachers will be responsible for maintaining their class site.~~
3. ~~**Student Web Pages.** With the approval of the building principal, students may establish personal Web pages. The principal will establish a process and criteria for the establishment and posting of material, including pointers to other sites, on these pages. Material presented in the student's Web site must be related to the student's educational and career preparation activities. Student Web pages must include~~

~~the following notice: "This is a student Web page. Opinions expressed on this page shall not be attributed to the district."~~

4. **Extracurricular Organization Web Pages.** With the approval of the building principal, extracurricular organizations may establish Web pages. The principal will establish a process and criteria for the establishment and posting of material, including pointers to other sites, on these pages. Material presented on the organization Web page must relate specifically to organization activities and will include only student-produced material. ~~Organization Web pages must include the following notice: "This is a student extracurricular organization Web page. Opinions expressed on this page shall not be attributed to the district."~~

K. DISTRICT ACCEPTABLE USE POLICY

THE FOLLOWING USES OF THE DISTRICT SYSTEM ARE CONSIDERED UNACCEPTABLE:

1. Personal Safety (Restrictions are for students only)
 - a. Users will not post personal contact information about themselves or other people. Personal contact information includes address, telephone, school address, work address, or any other personal information.
 - b. Users will not agree to meet with someone they have met online without their parent's approval and participation.
 - c. Users will promptly disclose to their teacher or other school employee any message they receive that is inappropriate or makes them feel uncomfortable.
2. Illegal Activities
 - a. Users will not attempt to gain unauthorized access to the district system or to any other computer system through the district System, or go beyond their authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".
 - b. Users will not make deliberate attempts to disrupt the computer system performance or destroy data by spreading computer viruses or by any other means. These actions are illegal.
 - c. Users will not use the district system to engage in any other illegal act, ~~such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of person, etc.~~
3. System Security
 - a. Users are responsible for the use of their individual account and should take all reasonable precautions to prevent others from being able to use their account. Under no conditions should a user provide their password to another person.
 - b. Users will immediately notify the system administrator if they have identified a possible security problem. Users will not go looking for security problems, because this may be construed as an illegal attempt to gain access.
 - ~~e. Users will avoid the inadvertent spread of computer viruses by following the district virus protection procedures if they download software.~~
4. Inappropriate Language
 - a. Restrictions against Inappropriate Language apply to public messages, private messages, and material posted on Web pages.
 - b. Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
 - c. Users will not post information that, if acted upon, could cause damage or a danger of disruption.

- d. Users will not engage in personal attacks, including prejudicial or discriminatory attacks.
 - e. Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending them messages, they must stop.
 - f. Users will not knowingly or recklessly post false or defamatory information about a person or organization.
5. Inappropriate Access to Material
- a. Users will not use the district system to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature).
 - b. If a user inadvertently accesses such information, they should immediately disclose the inadvertent access in a manner specified by their school. This will protect users against an allegation that they have intentionally violated the Acceptable Use Policy.
6. Respecting Resource Limits
- a. Users will use the system only for educational and professional or career development activities. ~~(no time limit), and limited, high quality, self-discovery activities.~~
 - b. Users will not **install** ~~download~~ files without permission from the system administrator.
 - ~~c. Users will not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.~~
 - ~~d. Users will check their e-mail frequently, delete unwanted messages promptly, and stay within their e-mail quota.~~
 - ~~e. Users will be subscribe only to group maillists which are relevant to their education or professional/career development.~~
 - d. **Employees are allowed no more than 5 GB of network storage, unless specifically approved by administration.**
 - e. **Students are allowed no more than 1 GB of network storage, unless specifically approved by an administrator.**
7. ~~Plagiarism and Copyright Infringement~~
- ~~a. Users will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user.~~
 - ~~b. Users will respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies acceptable use of that work, the user should follow the expressed requirements. If the user is unsure whether or not they can use a work, they should request permission from the copyright owner.~~

ACCEPTABLE USE POLICY

Colby School District is pleased to offer students and staff access to a computer network for electronic mail and the Internet. Should a parent decide that a student not have e-mail and Internet access, use of the computers is still possible for more traditional purposes such as word processing.

WHAT IS POSSIBLE?

Access to e-mail and the Internet will enable users to explore thousands of libraries, databases, museums, and other repositories of information and to exchange personal communication with other Internet users around the world. ~~Our service provider, Wisenet, uses the The District filter program X-Stop that~~ limits access to inappropriate material. However, the **filter** software is not entirely effective in blocking access (no **filter** software is) and, therefore, we cannot guarantee that your child will not gain access to inappropriate material.

Families should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive. While the purposes of the school are to use Internet resources for constructive educational goals, students may find ways to access other materials. We believe that the benefits of the Internet, in the form of information resources and opportunities for collaboration, exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Therefore, we support and respect each family's right to decide whether or not to restrict access.

WHAT IS EXPECTED?

Users are responsible for appropriate behavior on the school's computer network just as they are in a classroom or on a school playground. Communications on the network are often public in nature. General school rules for behavior and communications apply. It is expected that users will comply with district standards and the specific rules. ~~set forth below.~~ The use of the network is a privilege, not a right, and may be revoked if abused. The user is personally responsible for his/her actions in accessing and utilizing the school's computer resources. ~~The students are advised never to access, keep, or send anything that they would not want their parents or teachers to see.~~

WHAT ARE THE RULES?

1. Personal Safety (Restrictions are for students only)
 - a. Users will not post personal contact information about themselves or other people. Personal contact information includes address, telephone, school address, work address, or any other personal information.
 - b. Users will not agree to meet with someone they have met online without their parent's approval and participation.
 - c. Users will promptly disclose to their teacher or other school employee any message they receive that is inappropriate or makes them feel uncomfortable.
2. Illegal Activities
 - a. Users will not attempt to gain unauthorized access to the district system or to any other computer system through the district System, or go beyond their authorized access. This includes attempting

- to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing".
- b. Users will not make deliberate attempts to disrupt the computer system performance or destroy data by spreading computer viruses or by any other means. These actions are illegal.
 - c. Users will not use the district system to engage in any ~~other illegal act., such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of person, etc.~~
3. System Security
- a. Users are responsible for the use of their individual account and should take all reasonable precautions to prevent others from being able to use their account. Under no conditions should a user provide their password to another person.
 - b. Users will immediately notify the system administrator if they have identified a possible security problem. Users will not go looking for security problems, because this may be construed as an illegal attempt to gain access.
 - ~~c. Users will avoid the inadvertent spread of computer viruses by following the district virus protection procedures if they download software.~~
4. Inappropriate Language
- a. Restrictions against Inappropriate Language apply to public messages, private messages, and material posted on Web pages.
 - b. Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
 - c. Users will not post information that, if acted upon, could cause damage or a danger of disruption.
 - d. Users will not engage in personal attacks, including prejudicial or discriminatory attacks.
 - e. Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending them messages, they must stop.
 - f. Users will not knowingly or recklessly post false or defamatory information about a person or organization.
5. Inappropriate Access to Material
- a. Users will not use the district system to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature).
 - b. If a user inadvertently accesses such information, they should immediately disclose the inadvertent access in a manner specified by their school. This will protect users against an allegation that they have intentionally violated the Acceptable Use Policy.
6. Respecting Resource Limits
- a. Users will use the system only for educational and professional or career development activities. ~~(no time limit), and limited, high quality, self-discovery activities.~~
 - b. Users will not **install** ~~download~~ files without permission from the system administrator.
 - ~~c. Users will not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people.~~
 - ~~d. Users will check their e-mail frequently, delete unwanted messages promptly, and stay within their e-mail quota.~~

- ~~e. Users will be subscribe only to group maillists which are relevant to their education or professional/career development.~~
- d. Employees are allowed no more than 5 GB of network storage, unless specifically approved by administration.
- e. Students are allowed no more than 1 GB of network storage, unless specifically approved by an administrator.

7. ~~Plagiarism and Copyright Infringement~~

- ~~a. Users will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user.~~
- ~~b. Users will respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies acceptable use of that work, the user should follow the expressed requirements. If the user is unsure whether or not they can use a work, they should request permission from the copyright owner.~~

EMPLOYEE/**GUEST** ACCOUNT AGREEMENT

Name _____

Position _____

School or Department _____

I have read the district Acceptable Use Policy. I agree to follow the rules contained in this Policy. I understand that if I violate the rules, I may face disciplinary action.

I hereby release the district, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my use of, or inability to use, the district system, including, but not limited to claims that may arise from the unauthorized use of the system to purchase products or services.

Signature _____ Date _____

STUDENT ACCOUNT AGREEMENT

Student Section

Student Name _____ Grade _____

School _____

I have read the district Acceptable Use Policy. I agree to follow the rules contained in this Policy. I understand that if I violate the rules my account can be terminated and I may face other disciplinary measures.

Student Signature _____ Date _____

Parent or Guardian Section

I have read the district Acceptable Use Policy

I hereby release the district, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the district system, including, but not limited to claims that may arise from the unauthorized use of the system to purchase products or services.

I will instruct my child regarding any restrictions against accessing material that are in addition to the restrictions set forth in the district Acceptable Use Policy. I will emphasize to my child the importance of following the rules for personal safety.

I give permission to issue an account for my child and certify that the information contained in this form is correct.

Parent Signature _____ Date _____

Parent Name _____

Home Address _____ Phone _____

~~This space reserved for System Administrator~~

Assigned User Name: _____

Assigned Temporary Password: _____

DISTANCE LEARNING LAB AGREEMENT

SCHOOL DISTRICT OF COLBY

The following policy pertains to students who take part in class offerings from the **District Learning CWETN (Central Wisconsin Educational Telecommunications Network)** ~~Rural TechNet Consortium~~ program.

1. The School District of Colby agrees to pay the initial cost of the coursework offered from the CHS Distance Learning Lab.
2. If the student drops the class or chooses not to complete the course term or the required coursework, the financial obligation becomes that of the parent/student. The parent/student will reimburse the School District for all costs pertaining to the course.
3. In order for a student to enroll in university/technical college coursework, they must meet all requirements established by both the UW/Wisconsin Technical College, and the Colby High School.
4. All parties involved must agree to the stipulation in this agreement before enrolling as verified with their signature.

_____	_____
Student	Date
_____	_____
Parent	Date
_____	_____
Counselor	Date
_____	_____
High School Principal	Date

TECHNOLOGY CONCERNS FOR STUDENTS WITH SPECIAL NEEDS

The School District of Colby believes that every student can and will learn if placed in a challenging and supportive learning environment.

Students with special needs will have access to appropriate assistive technology to assist them with their educational activities. Students with special needs are students who have a disability and an IEP or a 504 plan, are gifted and talented, are migrant or homeless, or who are English Language Learners.

The School District of Colby will provide special education and related services designed to meet the unique needs of each student with a disability, based on his/her individualized education program (IEP), as required by law.

The School District of Colby makes available assistive technology devices or assistive technology services, or both, to a child with a disability if required as part of the child's special education, related services, or supplementary aids and services. If a child's individualized education program team determines that access to school-purchased assistive technology devices or services in the child's home or in other settings is necessary for the child to receive a free appropriate public education, the devices or services are provided.

"Assistive technology device" means any item, piece of equipment or product system that is used to increase, maintain or improve the functional capabilities of a child with a disability.

"Assistive technology service" means any service that directly assists a child with a disability in the selection, acquisition or use of an assistive technology device, including all of the following:

- evaluating the needs of the child, including a functional evaluation of the child in the child's customary environment;
- purchasing, leasing or otherwise providing for the acquisition of assistive technology devices by children;
- selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing or replacing of assistive technology devices;
- coordinating and using other therapies, interventions or services with assistive technology devices, such as those associated with existing education and rehabilitative plans and programs;
- training or technical assistance for the child or, if appropriate, the child's family;
- and training or technical assistance for professionals, including individuals providing education and rehabilitation services, employers or other individuals who provide services to, employ or are otherwise substantially involved in the major life functions of that child.

Assistive technology includes speech and visual software aids, laptop computers, curriculum software, large print books, magnifiers, calculators, recorded materials, alternate keyboards, and computers in each classroom. In addition, trained staff assist classroom teachers in the use of appropriate assistive technology strategies for each student with special needs.

The need for assistive technology is determined on a case-by-case basis. If the IEP team determines that a particular assistive technology item is required for the student to be provided a favorable benefit from his/her education program, the technology must be provided to implement the IEP.

The School District of Colby does not discriminate in the technology services offered to students with special needs on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability

CROSS REF.: [Administrative Procedure #342.1 – Special Education Policies and Procedures](#)
~~Policy #342.1 – Special Education Handbook~~

PUPIL SERVICES

- A. Pupil services will be provided for all students (PreK-12). Counseling and psychological activities shall be performed under the supervision of a Department of Public Instruction certified Director of Pupil Services.
- B. The program of counseling will include providing vocational, academic, educational, personal-social development, student assessment, placement, referral, research and follow-up activities.
- C. Pupil services staff will be provided with an area conducive to conferences of a confidential nature.
- D. Equipment and supplies necessary for appropriate guidance and counseling services will be requisitioned and purchased by the district.
- E. Pupil service personnel will comply with all State, FERPA and District student records policies.
- F. A periodic review will be conducted by the Pupil Services Department (PreK-12).

The School District of Colby shall not discriminate in the methods, practices and materials used for counseling, testing or evaluating students on the basis of sex, race, religion, National origin, ancestry, creed, pregnancy, marital or Parental status, sexual orientation, physical, mental, Emotional or learning disability or handicap. Discrimination Complaints shall be processed in accordance with established procedures.

LEGAL REFERENCE: Wisconsin Stats. 118.13, 121.02(1)(e)
Wisconsin Administrative Code – PI 8.01(2)(e), 9

CROSS REFERENCE: ~~Policy #347—Student Records~~

GUIDELINES FOR CO-CURRICULAR COMPETITION AND LEADERSHIP CONFERENCE ATTENDANCE

The District budget will forecast co-curricular competition funding.

Sub-district and District (Regional) Competition

The District will pay the registration fee, transportation, and lodging for all competitors and chaperones.

State Competition

The District will pay the registration fee, transportation, and lodging for all competitors and chaperones **for state competition with a qualifying event.**

National Competition

If a Colby High School student (s) advances to national competition, the Colby School District will pay the registration fee, lodging, and transportation for the student(s) and his/her adviser.

If a Colby High School student is elected as a state officer, the Colby School District will pay the registration fee, lodging, and transportation for the student(s) and his/her adviser.

All of the above competitions and leadership labs must be budgeted for one year in advance (Except National Competition).

Leadership Conferences With No Competition

If a Colby High School student attends a leadership lab, all costs including transportation and registration fees for the students will be paid by the club or organization.

STUDENT FUNDRAISING ACTIVITIES

The School District of Colby recognizes the need for student solicitation and fundraising activities to support student clubs, organizations and class functions. The School District of Colby strongly encourages student fundraising via community service projects. Likewise the Board of Education strongly discourages the use of instructional time for any fund raising effort.

The following criteria are established in regard to student fundraising.

- 1) Clubs and organizations that require fundraising activities for membership must give students the option of contributing a higher dues fee in lieu of fundraising.
- 2) No child below the seventh grade or under the age of 12 may conduct "door to door" solicitation.
- 3) Each club, organization or class is limited to one "door to door" fundraiser each calendar year.
- 4) When conducting "door to door" solicitations, students must clearly identify themselves, the club organization, the class they represent and for what purpose(s) they are conducting the fundraiser.
- 5) All fundraisers must be approved in advance in writing by the activities director or building principal. Building principals shall establish accounting procedures to appropriately deposit funds.
- 6) Building principals or activities director will report to the board on a ~~periodic basis~~, "door to door" fundraisers that have been scheduled **as requested**.
- 7) The high school principal or activities director shall keep a calendar of district "door to door" fundraisers and communicate the scheduling of "door to door" fundraisers with other community youth groups.

Definition of "door to door" fundraisers:

A fundraiser conducted by students that solicit funds from people via canvassing homes in neighborhoods and/or the community. Said canvassing is conducted from house to house.

"Door to door" fundraising does not mean:

- 1) In school sales
- 2) Solicitation of funds from family members
- 3) Solicitation of funds from large congregations of people

STUDENT CONTESTS AND TOURNAMENTS

POLICY: Involvement of students in contests sponsored by agencies outside the school district and which require no out-of-district travel shall be approved in advance by the building principal in accordance with the following criteria:

1. Student involvement shall have only minimal impact on instructional time.
2. Student involvement shall be truly voluntary.
3. Contest activity shall be such as to enhance basic educational goals of the instructional program.
4. Any materials used shall be judged as making a direct contribution to educational value, being factually accurate and being in good taste.

Competitions/Tournaments

Persons involved in coaching an individual or team in competition shall be expected to attend the competition. The participating student(s) shall be excused from class. During the competition a coach or coaches who are district staff members shall be excused from regular duties.

Those students and coaches participating in district and regional competition shall be supported by the district to the extent of fees and transportation upon approval of the supervising administrator.

District-sponsored competition at the sectional and state level shall be supported by the district to the extent of fees, transportation, and lodging.

Participating in national competition shall be limited to those approved by:

- 1) Board of Education - (Requests for approval must be presented 60 days in advance). Level of support shall be determined at time of approval.
- 2) Other – Superintendent approval and brought to the attention of the board for recognition.

In all cases there is no allowance for meals, unless reimbursed.

Other students may attend as spectators and may be excused from class with parental permission. Students traveling by district transportation shall be supervised. The district does not accept supervisory or financial responsibility for any other students in attendance as spectators.

Students participating in events outlined in this policy shall be expected to behave in accordance with all established rules of student conduct.

LEGAL REFERENCE: Wisconsin Statutes 120.13(1); 895.437

CROSS REFERENCE: Rule #370 – Guidelines for Co-curricular Competition and Leadership Conference Attendance

OPEN ENROLLMENT POLICY

The School District of Colby will accept/enroll non-resident students into its schools and programs on a full-time or part-time basis according to the following procedure and criteria and all applicable state law and DPI administrative rules. In addition, the Board will allow the transfer of resident students, under conditions and limitations set forth below, to other school district, in accordance with this policy and applicable law and regulation. In this policy, a resident student is defined as a student who lives in the Colby School District and a non-resident student is defined as a student who lives outside of the boundaries of the Colby School District.

APPLICATION ACCEPTANCE/REJECTION CRITERIA FOR NON-RESIDENT STUDENTS SEEKING ENROLLMENT IN COLBY SCHOOLS ON A FULL-TIME OR PART-TIME BASIS

The Board will make its decision to accept or reject each application for enrollment based on:

- a. Preference given to full-time non-resident students already attending schools in the district and reserving space for their siblings.
- b. The timely submittal of the required application. Applications for full-time enrollment must be submitted on DPI forms within the open enrollment period identified by the State of Wisconsin. Applications for part-time open enrollment must be submitted on DPI forms not later than six weeks prior to the date the course(s) requested is scheduled to convene. Untimely applications will not be processed, nor will the review process be delayed by failure to submit supporting documentation.
- c. For full time applicants availability of space in the schools, programs, classes, or grades, including class size, student/teacher ratios, and enrollment projections. The Board will give preference in attendance in a course to resident students over non-resident student applications for part-time enrollment.
- d. Whether the full-time student applicant has been expelled by any school district during the current school year or preceding two school years for specified conduct or whether disciplinary procedures are pending on specific conduct. Such conduct includes endangering the health, safety or property of others, conveying or causing to be conveyed a "bomb" threat involving school property, and possessing a dangerous weapon while at school or under the supervision of a school authority. The Board may deny the enrollment of a non-resident student after initial acceptance of the student if any of the above disciplinary actions occur after acceptance and prior to the beginning of the school year in which the student first enrolls in the district.
- e. Whether or not the applicant for part-time open enrollment meets the established prerequisite requirements of the particular course(s) applied for.
- f. Whether the special education program(s) or related services described in the full-time applicant's IEP are available in the district or whether there is space available in the special education program identified in the student's IEP, including any class size limits, student-teacher ratios, or enrollment projections established by the Board. If a non-resident full-time applicant's IEP changes after the student begins attending the district and the special education program or services required by that IEP are not available in the district or there is no space available in the special education program identified in the IEP, the district may require the non-resident to return to his/her resident school district which will be responsible for providing the educational program of the student.
- g. Whether the non-resident student has been screened by his/her resident district to determine if there is reasonable cause to believe that the student is a child with EEN.

APPROVED: 01/19/98

REVISED: 11/21/2011

REVISED: 04/23/2012

- h. Whether the student has been reported or identified as having possible EEN but not yet been evaluated by a multidisciplinary team or IEP team in the student's resident district.
- i. Whether the student's resident school district offers the same type of pre-kindergarten, kindergarten or early childhood program the student applicant is seeking enrollment in.
- j. Whether the district has determined that the student was habitually truant from the District during any semester of attendance at the District in the current or previous school year. If this determination has been made, the District may prohibit the student from attending school in the district under the full-time public school open enrollment program in the succeeding semester or school year.

The Board will assign students accepted under the open enrollment program to a school or program within the district. The Board will give preference in attendance at a school, program, class, or grade to resident students who live outside the school's attendance area.

STUDENT OPTIONS FOR PART-TIME ENROLLMENT

Part-time enrollment options are available only to resident and non-resident high school students. Non-resident high school students, resident private school students and resident students enrolled in home-based private educational programs may be allowed to enroll in up to two (2) courses in any nonresident district. The District may reject the application of a resident EEN student for part-time enrollment in a non-resident district's course(s) if the course(s) requested conflicts with the EEN student's IEP. The Board may reject the application of a resident student for enrollment in a non-resident course if the cost of the course would impose an undue financial burden on the Board.

Students wishing to enroll as a part-time open enrollment student must apply no later than six (6) weeks prior to the scheduled start of the course. Prior to the start of the course, the parent or guardian of the student must notify the school district of the accepted student's intent to attend the course.

If either the non-resident or resident school district rejects an application, the student's parent or guardian may appeal the decision to the DPI within 30 days.

REAPPLICATION REQUIREMENTS FOR NON-RESIDENT STUDENTS ENROLLED IN COLBY SCHOOLS

The Board may require non-resident students already accepted for enrollment to reapply not more than one time, either before the student enters the middle school grades or before entering the high school.

RESIDENT STUDENT TRANSFER LIMITATIONS

~~The Board will limit the number of resident students attending school in another district to three percent of the Board's projected enrollment in 1998-99, four percent in 1999-2000, five percent in 2000-01, six percent in 2001-02, seven percent in 2002-03, eight percent in 2003-4, nine percent in 2004-05, and ten percent in 2005-06 and each school year thereafter.~~

~~If more resident students apply for transfer than the maximums indicated above, the Board will determine, on a random basis, which students will be allowed to attend other public school districts.~~ The school board will determine the number of regular education and special education spaces available within the district at the January meeting of the school board. In determining the availability of space, the school board may consider criteria such as class size limits, pupil-teacher ratios, or enrollment projections established by the school board. Preferences will be given in such situations to students who are already attending school in the district to which they are applying and to the siblings of such students.

APPROVED: 01/19/98

REVISED: 11/21/2011

REVISED: 04/23/2012

The Board may deny attendance in another school district if costs of special education services required in the student's IEP would place an undue financial burden on the Board. If a resident student's IEP changes after the student begins attending a non-resident school district and the costs of the special education program or services provided by the IEP would place an undue financial burden on the Board, the Board may withdraw its approval of the student's attendance in the nonresident district.

A resident student who moves out of the school district during the school year will be allowed to complete the school year at the school the student was attending without payment of tuition by completing a tuition waiver application. If the student wishes to attend the school district in the following year, the student must apply for enrollment under the open enrollment procedures.

TRANSPORTATION ARRANGEMENTS

The parents or guardians of students attending non-resident school districts are responsible for student transportation to and from the school or program in the non-resident school district. If the student has EEN and transportation is required in the student's IEP, the non-resident school district is responsible for the student's transportation in accordance with state statutes.

RIGHTS AND RESPONSIBILITIES OF NON-RESIDENT STUDENTS

A non-resident student attending Colby Schools has all the rights, privileges, and responsibilities of resident students and is subject to the same rules and regulations that apply to resident students. Eligibility for participation in inter-scholastic sports is determined according to WIAA rules and regulations.

NOTIFICATION OF ACCEPTANCE OR DENIAL OF APPLICATION

The Board will provide timely notification, as required by law and as applicable, to non-resident school districts, resident and non-resident students and/or their parents or guardians, when it accepts or denies a request for enrollment or transfer, either part-time or full-time. Where an application is denied by the Board, the notice will include reasons for the denial.

WAITING LIST

The District will use the received date on the application as a guideline for the acceptance and rejection criteria for the applications on the waiting list. The District will provide written notice of the students' acceptance or rejection from the waiting list. The parent must notify the district within 10 calendar days from the date the notice was mailed whether the student will or will not be attending.

LEGAL REFERENCE: Wisconsin Stats. 118.13, 118.51, 118.52, 121.54(10),
121.58(2)(a), Chapter 115, Sub-chapter V

APPROVED: 01/19/98

REVISED: 11/21/2011

REVISED: 04/23/2012

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SCHOOL VISITOR GUIDELINES

The School District of Colby believes that when citizens visit the schools the added adult presence compliments student supervision and helps support board efforts to continuously improve education in the district. The board believes that parents/guardians who have children attending district schools have a special responsibility to keep themselves informed about the day-to-day operations in the schools.

All school visitors are expected to abide by reasonable procedures that have been established to ensure that such visits do not disrupt the education environment or endanger the safety of students or staff.

Except for persons attending scheduled school programs, all persons who visit a district school, during the school day, shall report to the respective school office upon arrival, sign in, announce the nature and purpose of the visit and obtain a visitor pass before proceeding to their destination. This requirement applies between 7:45 am and 3:45 pm. After concluding the visit, school visitors are expected to report to the school office, record the time of their departure and discard their visitor pass.

A school visitor shall not be permitted to interrupt classroom instruction to speak with a staff member or his/her child unless the school principal grants permission because there is an emergency. The district has established the following classroom observation procedures:

- When a principal receives a request from a child's parent/guardian to visit the child's classroom while in session, the principal will consult the teacher and schedule the classroom visitation for a day and time within two weeks of the request.
- A parent/guardian who observes a classroom may not interrupt the class. Any parent/guardian who wants to ask questions of the teacher or to confer with the teacher, must make arrangements for a conference with the teacher by contacting the teacher at a later time for an appointment.
- To avoid interference with the education of students, the principal may limit the number of visitors to a particular classroom at a given time and shall have the further right to determine a reasonable period of time for the visitors to remain in the classroom.

A school visitor shall not be permitted to visit any student who is not his/her child, unless permission for such a visit is granted in advance by that student's parent/guardian. Pre-school children and students from other schools shall not be permitted to visit schools while classes are in session, unless special permission is granted in advance by the school principal.

Principals are expected to make an effort to ensure that parents/guardians of school students are aware of the school visitor policy and procedures by direct communication to homes, in the course of working with parent organizations and by discussion at other school meetings.

School principals are also responsible for enforcing the school visitor policy and monitoring the whereabouts of school visitors. The principal retains complete authority to exclude from the school premises any person(s) whom he/she has reason to believe may disrupt educational programs in the classroom or school, may disturb the teacher(s) or children on the premises or whom the principal believes are on the premises for the purpose of committing an illegal act.

PROCEDURE

School Visitors

1. A person who wishes to visit the school, or a pupil, teacher, or other personnel assigned to the school shall secure a visitor's pass from the BUILDING PRINCIPAL.
 - a. A School pupil visiting a school other than that at which s/he is registered shall secure a visitor's pass from the BUILDING PRINCIPAL.
2. Unauthorized visitations are prohibited.
 - a. The PRINCIPAL or her/his representative may request and require that unauthorized visitors leave the premises.
 - b. If necessary, the PRINCIPAL or her/his representative may request necessary assistance from the appropriate police department to remove unauthorized visitors.
3. Wis. Act 88 prohibits a registered sex offender from visiting school premises (any school building, grounds, recreation center, athletic field, or any other property used or operated for school administration) without notification to the Superintendent and/or designee.
 - a. EXCEPTIONS to notification:
 - Voters;** if that individuals polling place is a school facility.
 - Non School sponsored activities.**
 - Parents;** Notification is only required annually each school year, when a child is first enrolled or when the parent/guardian is first registered as a sex offender, whichever is first.

Little Stars Staffing Plan for 2014-15

DRAFT

<i>Colby School District Teachers</i>	<i>BA Degree DPI certified EC and PreK</i>	<i>(3)</i> <i>Full time Salaried</i>
<i>Indian Head Teachers</i>	<i>AA Degree CDA certified</i>	<i>(3)</i> <i>Full time Salaried</i>
<i>Colby School District Aide</i>	<i>Classroom Aides CDA certified / Bilingual Preference given</i>	<i>(3)</i> <i>28/hours/week</i>
<i>Indian Head Aide</i>	<i>Bilingual Office Aide CDA certified / Bilingual Required</i>	<i>(1)</i> <i>35/hours/week</i>
<i>Indian Head Aide</i>	<i>Nutrition Aide CDA certified / Bilingual Preferred</i>	<i>(1)</i> <i>28/hours/week</i>
<i>Indian Head Aide</i>	<i>Center Wide Bilingual Aide CDA certified / Bilingual Required</i>	<i>(1)</i> <i>28/hours/week</i>
<i>Shared Leadership</i>	<i>Center Lead/ Home Coordinator AA minimal / Bilingual Preferred</i>	<i>(1)</i> <i>Full time Salaried</i>

Proposed Staffing plan

	<u>3K / EC / HS</u>	<u>4K / EC / HS</u>	<u>4K / EC / HS</u>
	(17)	(20)	(20)
<i>AM's</i>	<i>BA Teacher</i> <i>AA Teacher</i> <i>CDA Aide</i>	<i>BA Teacher</i> <i>AA Teacher</i> <i>CDA Aide</i>	<i>BA Teacher</i> <i>AA Teacher</i> <i>CDA Aide</i>
	(17)	(20)	(20)
<i>PM's</i>	<i>BA Teacher</i> <i>AA Teacher</i> <i>CDA Aide</i>	<i>BA Teacher</i> <i>AA Teacher</i> <i>CDA Aide</i>	<i>BA Teacher</i> <i>AA Teacher</i> <i>CDA Aide</i>

Current Staffing plan

	<u>4K / EC</u>	<u>4K / EC</u>	<u>EC</u>	<u>4yo / HS</u>	<u>4K / HS / EC</u>
<i>AM's</i>	<i>BA Tchr</i> <i>Aide</i>	<i>BA Tchr</i> <i>Aide</i>	<i>Support</i> <i>Aide</i>	<i>Family</i>	<i>BA Tchr</i> <i>BA Tchr</i> <i>Aide</i>
<i>PM's</i>	<i>BA Tchr</i> <i>Aide</i>	<i>Support</i>	<i>Support</i> <i>Aide</i>	<i>AA Tchr</i> <i>Aide</i> <i>Aide</i>	<i>BA Tchr</i> <i>BA Tchr</i> <i>Aide</i>

*Those noted in **RED** represent "classes" or sections.
BOTH proposals offer six (6) sections.*

COSTING Projections

RED = District

GREEN = ICAA

Proposed Staffing plan

	<u>3K / EC / HS</u>	<u>4K / EC / HS</u>	<u>4K / EC / HS</u>
	(17)	(20)	(20)
<i>AM's</i>	BA Teacher	BA Teacher	BA Teacher
	AA Teacher	AA Teacher	AA Teacher
	CDA Aide	CDA Aide	CDA Aide
	(17)	(20)	(20)
<i>PM's</i>	BA Teacher	BA Teacher	BA Teacher
	AA Teacher	AA Teacher	AA Teacher
	CDA Aide	CDA Aide	CDA Aide

Current Staffing plan

	<u>4K / EC</u>	<u>4K / EC</u>	<u>EC</u>	<u>4yo / HS</u>	<u>4K / HS / EC</u>
<i>AM's</i>	BA Tchr	BA Tchr	Support	Family	BA Tchr
	Aide	Aide	Aide		BA Tchr
					Aide
<i>PM's</i>	BA Tchr	Support	Support	AA Tchr	BA Tchr
	Aide		Aide	Aide	BA Tchr
				Aide	Aide

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

**SHARED LMC DIRECTOR
66.0301 AGREEMENT
Between
THE SCHOOL DISTRICTS OF SPENCER AND COLBY
2014-15 SCHOOL YEAR**

Pursuant to Wisconsin Statutes 66.0301, 120.25 and Department of Public Instruction Chapter PI14.02, the School Districts of Spencer and Colby agree to form a consortium to provide Library / Media Specialist services for staff and students in the Spencer and Colby School Districts.

PROGRAM DESCRIPTION - PI-14.02(b): The School District of Colby will hire Nancy Becker, a DPI licensed LMC specialist and sub-contract that instructor's services to the School District of Spencer for 20% of her contract time during the school year and additional summer hours as needed. The School District of Colby will coordinate the scheduling of shared services with Ms. Becker and the Spencer School District administrator.

FISCAL AGENT – PI 14.02 (c) 1,2,3: The School District of Colby will be the fiscal agent and the instructor will operate in accordance with that district's operational policies, salary schedule, supervision and staff development. The School District of Colby will account for all employment responsibilities (teacher retirement, worker's compensation, and unemployment Insurance). As fiscal agent, The School District of Colby will establish and maintain records in accordance with the uniform accounting system prescribed by the Department of Public Instruction under §115.28 (13); file all required financial reports with the Department of Public Instruction.

BUDGET RECONCILIATION PI 14.02 (f) (h): Prorated costs to each participating school district will be based on Ms. Becker's 2013-14 contract and will be subject to change when her 2014-15 salary and benefits are determined. Based on a 20% contract the School district of Spencer would pay \$9406.00 for salary and \$6214.00 on benefits for a total cost of \$15,620.00. Summer hours will be negotiated and will be billed, according to time sheets, monthly to the Spencer School District. The School District of Colby will prepare a preliminary budget for the LMC specialist's costs and invoice 50% in January and 50% in May with actual and final reconciliation prior to June 30, 2015. In this way the proration of costs will be made on a basis which is fair and equitable to each participant.

The Spencer School district will be billed for travel and mileage between the Districts on an actual basis and reconciled on the final billing.

PROGRAM CONTACTS: Mr. Michael Endreas, Superintendent – Spencer School District, and Mr. Steven Kolden, Superintendent – Colby School District will be the instructor’s direct supervisors as well as the responsible contact person for this instructional position in their respective districts.

ACCOUNTABILITY REPORTING: The instructor will be accountable to instructional program outcomes and the operational rules for each respective school system in which she instructs.

66.0301 AGREEMENT REVIEW AND RENEWAL:

This agreement will be reviewed and may be renewed annually.

SIGNED:

SPENCER

COLBY

President, Board of Education

President, Board of Education

Clerk, Board of Education

Clerk, Board of Education

Superintendent

Superintendent

Date

Date

SCHOOL DISTRICT OF COLBY EDUCATION CENTER

STEVEN KOLDEN, SUPERINTENDENT

66.0301 AGREEMENT – MANUFACTURING CERTIFICATE/NTC 2014-15 SCHOOL YEAR

Pursuant to Wisconsin Statutes **66.0301**, **120.25** and Department of Public Instruction **Chapter PI-14.02**, the School Districts of **COLBY, ABBOTSFORD, LOYAL, SPENCER, STRATFORD** and **ATHENS** have agreed to form a consortium for the purpose of providing services to students in a Manufacturing Certificate coordinated by North Central Technical College.

Description of the Program (PI-14.02 (b)):

- The Colby School District personnel will provide assessment, placement, programming and instruction.
- Copies of paperwork will be provided to the resident district. Personnel will present to the Board of Education upon request.

Fiscal Agent (PI-14.02 (c) 1,2,3):

- The Colby School District is the “employer” for purposes of compliance with s.111.70 (teacher’s retirement, worker’s compensation, and unemployment insurance).
- The Colby School District is the fiscal agent and will establish and maintain records in accordance with the uniform financial accounting system prescribed by the department under s.115.28 (13); file all required financial reports with the Department of Public Instruction; upon request of the department, file a copy of the contract and the plan of operation with the department.

Transportation (PI-14.02 (g)):

- Each home district providing transportation for their students will keep all eligible transportation aid. This aid is not part of the shared costs or expenses.

Pupil Membership (PI-14.02 (f)):

- The Colby, Abbotsford, Loyal, Spencer, Stratford and Athens School Districts will claim respective attending students as residents and receive the equalization aid for them, subject to the annual reconciliation described in the following section.
- For the purpose of DPI Pupil Count reporting (PI 1563), each district will count their attendees of the Entrepreneurships Certificate as residents of the district.

Budget Reconciliation (PI-14.02 (f)(h)):

- The Colby School District will prepare a preliminary budget for costing. The Colby School District will invoice 50% at the end of first semester and 50% in May, with actual and final reconciliation prior to June 30, 2015.
- Each participating school district will pay a two thousand dollars (\$2,000.00) commitment/participation fee.
- The balance of the program costs (beyond the total generated by the commitment/participation fee will be prorated based on the number of pupils from each school district participating in the cooperative program. The prorating of costs to each participating school district shall be made on a basis, which is fair and equitable to each participating school district, to all wages, benefits, supplies, textbooks, and established transportation costs.
- Enrollment to begin at semester, constitutes a full semester commitment in the per-pupil prorating of costs.

- The participating districts will share the costs of a .375 FTE instructor calculated between the School District of Colby Board of Education and the Colby Education Association.
- Budget variations shall require prior approval from each school board.

Miscellaneous Provisions:

- Each district will name a contact person. **(Identified Below as Superintendent)**
- Each district will be responsible for providing its own annual report detail relating to student achievement, state assessment, etc. and provide copies of those reports to the other districts.
- This **66.0301** Agreement will be reviewed and renewed annually.

COLBY

Board President

Board Clerk

Board Approval Date

Steve Kolden, Supt.
P. O. Box 139
505 W. Spence St
Colby, WI 54421
715-223-2301

ABBOTSFORD

Board President

Board Clerk

Board Approval Date

Reed Welsh, Supt.
P. O. Box 70
307 North Fourth Avenue
Abbotsford, WI 54405
715-223-6715

LOYAL

Board President

Board Clerk

Board Approval Date

Cale Jackson, Supt.
514 Central Street
PO Box 10
Loyal, WI 54446-10
715-255-8552

SPENCER

Board President

Board Clerk

Board Approval Date

Mike Endreas, Supt.
300 School Street
PO Box 418
Spencer, WI 54411-0906
715-659-5347

STRATFORD

Board President

Board Clerk

Board Approval Date

Scott Winch, Supt.
522 Third Ave
PO Box 7
Stratford, WI 54484-0007
715-687-4311

ATHENS

Board President

Board Clerk

Board Approval Date

Mike Dailey, Supt.
601 W. Limits Road
PO Box F
Athens, WI 54411-0906
715-257-751

**66.0301 AGREEMENT –Health Academy/NTC
2014-2015 SCHOOL YEAR**

Pursuant to Wisconsin Statutes **66.0301, 120.25** and Department of Public Instruction **Chapter PI-14.02**, the School Districts of **ABBOTSFORD, ATHENS, COLBY, LOYAL, SPENCER and STRATFORD** have agreed to form a consortium for the purpose of providing services to students in Health Academy Certificate coordinated by North Central Technical College

Description of the Program (PI-14.02 (b)):

- The Abbotsford School District personnel will provide assessment, placement, programming and instruction.
- Copies of paperwork will be provided to the resident district. Personnel will present to the Board of Education upon request.

Fiscal Agent (PI-14.02 (c) 1,2,3):

- The Abbotsford School District is the "employer" for purposes of compliance with s.111.70 (teacher's retirement, worker's compensation, and unemployment insurance).
- The Abbotsford School District is the fiscal agent and will establish and maintain records in accordance with the uniform financial accounting system prescribed by the department under s.115.28 (13); file all required financial reports with the Department of Public Instruction; Upon request of the department, file a copy of the contract and the plan of operation with the department.

Transportation (PI-14.02 (g)):

- Each home district providing transportation for their students will keep all eligible transportation aid. This aid is not part of the shared costs or expenses.

Pupil Membership (PI-14.02 (f)):

- The Abbotsford, Athens, Colby, Loyal, Spencer, and Stratford School Districts will claim respective attending students as residents and receive the equalization aid for them, subject to the annual reconciliation described in the following section.
- For the purpose of DPI Pupil Count reporting (PI 1563), each district will count their attendees of the Entrepreneurships Certificate as residents of the district.

Budget Reconciliation (PI-14.02 (f)(h)):

- The Abbotsford School District will prepare a preliminary budget for costing. The Abbotsford School District will invoice 50% at the end of first semester and 50% in May, with actual and final reconciliation prior to June 30, 2015.
- Each participating school district will pay a two thousand dollar (\$2000.00) commitment/participation fee.
- The balance of the program costs (beyond the total generated by the commitment/participation fee will be prorated based on the number of pupils from each school district participating in the cooperative program. The prorating of costs to each participating school district shall be made on a basis, which is fair and equitable to each participating school district, to all wages, benefits, supplies, textbooks, and established transportation costs.
- Enrollment beginning with the first semester, constitutes a full year commitment in the per-pupil prorating of costs.
- The participating districts will share the costs of a .375 FTE instructor calculated on the negotiated wages and benefit package of the instructor.
- Budget variations shall require prior approval from each school board.

Miscellaneous Provisions:

- Each district will name a contact person. **(Identified Below as Superintendent)**
- Each district will be responsible for providing its own annual report detail relating to student achievement, state assessment, etc. and provide copies of those reports to the other districts.
- This **66.0301** Agreement will be reviewed and renewed annually.

ABBOTSFORD

Board President

Board Clerk

Board Approval Date

**Reed Welsh, Supt.
P. O. Box 70
307 North Fourth Avenue
Abbotsford, WI 54405
(715) 223-6715**

SPENCER

Board President

Board Clerk

Board Approval Date

**Mike Endreas, Supt.
300 School Street
PO Box 418
Spencer, WI 54411-0906
715-659-5347**

COLBY

Board President

Board Clerk

Board Approval Date

**Steve Kolden, Supt.
P. O. Box 139
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Colby, WI 54421
(715) 223-2301**

STRATFORD

Board President

Board Clerk

Board Approval Date

**Scott Winch, Supt.
522 Third Ave
PO Box 7
Stratford, WI 54484-0007
715-687-4311**

LOYAL

Board President

Board Clerk

Board Approval Date

**Cale Jackson, Supt.
School District of Loyal
514 Central Street
PO Box 10
Loyal, WI 54446-10
715-255-8552**

ATHENS

Board President

Board Clerk

Board Approval Date

**Tim Micke, Supt.
601 W Limits Rd
PO Box F
Athens, WI 54411-0906
715-257-7511**

**66.0301 AGREEMENT –Marketing Academy/NTC
2014-2015 SCHOOL YEAR**

Pursuant to Wisconsin Statutes **66.0301, 120.25** and Department of Public Instruction **Chapter PI-14.02**, the School Districts of **ABBOTSFORD, ATHENS, COLBY, LOYAL, SPENCER and STRATFORD** have agreed to form a consortium for the purpose of providing services to students in an Marketing Fundamentals Certificate coordinated by North Central Technical College

Description of the Program (PI-14.02 (b)):

- The Abbotsford School District personnel will provide assessment, placement, programming and instruction.
- Copies of paperwork will be provided to the resident district. Personnel will present to the Board of Education upon request.

Fiscal Agent (PI-14.02 (c) 1,2,3):

- The Abbotsford School District is the “employer” for purposes of compliance with s.111.70 (teacher’s retirement, worker’s compensation, and unemployment insurance.
- The Abbotsford School District is the fiscal agent and will establish and maintain records in accordance with the uniform financial accounting system prescribed by the department under s.115.28 (13); file all required financial reports with the Department of Public Instruction; Upon request of the department, file a copy of the contract and the plan of operation with the department.

Transportation (PI-14.02 (g)):

- Each home district providing transportation for their students will keep all eligible transportation aid. This aid is not part of the shared costs or expenses.

Pupil Membership (PI-14.02 (f)):

- The Abbotsford, Athens, Colby, Loyal, Spencer, and Stratford School Districts will claim respective attending students as residents and receive the equalization aid for them, subject to the annual reconciliation described in the following section.
- For the purpose of DPI Pupil Count reporting (PI 1563), each district will count their attendees of the Entrepreneurships Certificate as residents of the district.

Budget Reconciliation (PI-14.02 (f)(h)):

- The Abbotsford School District will prepare a preliminary budget for costing. The Abbotsford School District will invoice 50% at the end of first semester and 50% in May, with actual and final reconciliation prior to June 30, 2015.
- Each participating school district will pay a two thousand dollar (\$2000.00) commitment/participation fee.
- The balance of the program costs (beyond the total generated by the commitment/participation fee will be prorated based on the number of pupils from each school district participating in the cooperative program. The prorating of costs to each participating school district shall be made on a basis, which is fair and equitable to each participating school district, to all wages, benefits, supplies, textbooks, and established transportation costs.
- Enrollment to begin with the first semester, constitutes a full year commitment in the per-pupil prorating of costs.
- The participating districts will share the costs of a .375 FTE instructor calculated on the negotiated wages and benefit package of the instructor.
- Budget variations shall require prior approval from each school board.

Miscellaneous Provisions:

- Each district will name a contact person. **(Identified Below as Superintendent)**
- Each district will be responsible for providing its own annual report detail relating to student achievement, state assessment, etc. and provide copies of those reports to the other districts.
- This **66.0301** Agreement will be reviewed and renewed annually.

ABBOTSFORD

Board President

Board Clerk

Board Approval Date

**Reed Welsh, Supt.
P. O. Box 70
307 North Fourth Avenue
Abbotsford, WI 54405
(715) 223-6715**

SPENCER

Board President

Board Clerk

Board Approval Date

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300 School Street
PO Box 418
Spencer, WI 54411-0906
715-659-5347**

COLBY

Board President

Board Clerk

Board Approval Date

**Steve Kolden, Supt.
P. O. Box 139
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Colby, WI 54421
(715) 223-2301**

STRATFORD

Board President

Board Clerk

Board Approval Date

**Scott Winch, Supt.
522 Third Ave
PO Box 7
Stratford, WI 54484-0007
715-687-4311**

LOYAL

Board President

Board Clerk

Board Approval Date

**Cale Jackson, Supt.
School District of Loyal
514 Central Street
PO Box 10
Loyal, WI 54446-10
715-255-8552**

ATHENS

Board President

Board Clerk

Board Approval Date

**Tim Micke, Supt.
601 W Limits Rd
PO Box F
Athens, WI 54411-0906
715-257-7511**

**66.0301 AGREEMENT –FALCON ENTERPRISES ALTERNATIVE SCHOOL
2014-2015 SCHOOL YEAR**

Pursuant to Wisconsin Statutes **66.0301, 120.25** and Department of Public Instruction **Chapter PI-14.02**, the School Districts of **ABBOTSFORD, COLBY, and SPENCER** have agreed to form a consortium for the purpose of providing services to students at risk (grades 9-12).

Description of the Program (PI-14.02 (b)):

- The Abbotsford School District personnel will provide assessment, placement, programming and instruction. Instruction will be provided using each of the consortium district's curriculum and graduation requirements.
- Copies of paperwork will be provided to the resident district. Personnel will present to the Board of Education upon request.

Fiscal Agent (PI-14.02 (c) 1,2,3):

- The Abbotsford School District is the "employer" for purposes of compliance with State Statute §111.70.(teacher's retirement, worker's compensation, and unemployment insurance).
- The Abbotsford School District is the fiscal agent and will establish and maintain records in accordance with the uniform financial accounting system prescribed by the department under s.115.28 (13); file all required financial reports with the Department of Public Instruction; Upon request of the department, file a copy of the contract and the plan of operation with the department.
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Transportation (PI-14.02 (g)):

- Each home district is responsible for determining policy and protocol for transportation of students.

Pupil Membership (PI-14.02 (f)):

- The Abbotsford, Colby, and Spencer School Districts will claim respective attending students as residents and receive the equalization aid for them, subject to the annual reconciliation described in the following section.
- For the purpose of DPI Pupil Count reporting (PI 1563), each district will count their attendees of the FEHS as residents in the initial Starting Head Count.

Budget Reconciliation (PI-14.02 (f)(h)):

- The Abbotsford School District will prepare a preliminary budget for FEHS. The participation fee will be invoiced in January, with actual and final reconciliation prior to June 30, 2015.
- A \$5,000.00 participation fee will be charged to each school in the consortium.
- Prorating of costs to each participating school district shall be based on each half (.5) credit attempted by students from the school district participating in the cooperative program. The prorating of costs to each participating school district shall be made on a basis, which is fair and equitable to each participating school district.
- Budget variations shall require prior approval from each school board.

Miscellaneous Provisions:

- Each district will name a contact person. **(Identified Below)**
- Each district will be responsible for providing its own annual report detail relating to student achievement, state assessment, etc. and provide copies of those reports to the other districts.
- This **66.0301** Agreement will be reviewed and renewed annually.

ABBOTSFORD

Board President

Board Clerk

Board Approval Date

**Reed Welsh, Supt.
P. O. Box 70
307 North Fourth Avenue
Abbotsford, WI 54405
(715) 223-6715**

COLBY

Board President

Board Clerk

Board Approval Date

**Steve Kolden, Supt.
P. O. Box 139
505 W. Spence St
Colby, WI 54421
(715) 223-2301**

SPENCER

Board President

Board Clerk

Board Approval Date

**Mike Endreas, Supt.
300 School Street
PO Box 418
Spencer, WI 54411-0906**

Handbook Part I

SECTION 12. PERSONAL LEAVE

12.01 Personal Days Provided

A. Calendar Year Employees*: Employees shall be entitled to up to 2 days of personal leave each employment year. Such days shall be deducted from the employee's accumulated sick leave.

B. School Year Employees: Employees shall be entitled to up to 2 days of personal leave each employment year. Such days shall be deducted from the employee's accumulated sick leave.

* Personal day benefit does not apply to employees covered under Part IV – Executive Support Staff.

12.02 Supplemental Personal Leave

An employee who has exceeded the maximum accumulation of sick days as defined in Part I, Section 9.03 and who is entitled to sick leave buy back (Part I, Section 9.04c) may request in writing to the District Administrator supplemental personal leave. If approved by the District Administrator, an employee may exchange four (4) unused sick days for one (1) personal day in lieu of the buyback option identified in Part I, Section 9.04c. Employees are required to use their current personal days prior to this request and these days may not be banked for future use. The intent of this provision is to provide additional flexibility to staff while not incurring an additional expense for the district.

12.03 Reasons for Personal Leave

Personal leave may be used for compelling personal obligations which cannot reasonably be conducted outside of the employee's workday. Hourly staff covered under Part III of the Handbook may utilize personal leave for days when school is cancelled.

12.04 Personal Leave Day Restrictions

Personal leave days shall not be used to extend a holiday, or school recess period. The personal leave day will not be granted during the first or last week of a semester, on a parent-teacher conference day or on an in-service day. Personal leave during these periods may be approved for personal business that cannot be rescheduled for a different time at the discretion of the District Administrator or his/her designee. In addition, personal leave shall not be used to attend Association membership meetings or legislative rallies, to engage in job actions such as picketing or demonstrating, or to participate in activities designed to embarrass or discredit the District.

12.05 Approval of Personal Leave and the Total Number of Employees on Personal Leave

A. The request to the Administrator shall be made as far in advance as possible, normally not less than five (5) days. Emergencies may delay the submitting of the request until the employee returns to work.

B. The Administrator has the right to approve or disapprove all requests.

C. No more than three (3) employees covered under Part II of the handbook and no more than two (2) employees covered under Part III of the handbook per building may take personal leave on any given day when school is in session, unless the District Administrator or his/her designee grants approval to exceed the five (5) total employee limit per building.

12.06 Part-time Employees

Part-time employees will receive personal leave on a pro-rated basis based upon the number of hours they are scheduled to work. The pro-rated amount shall be based on the assumption that a full-time employee works 2,080 hours per year.

12.07 Personal Leave Increments

Personal leave may be allowed in increments of one-half day.